

# **Ramakrishna Mission Vidyamandira**

## **Swami Vivekananda Research Centre**

### **M.Phil. Rules & Regulations**

In exercise of the powers conferred by Section-54 of Calcutta University Act 1979, the University of Calcutta hereby makes the following Regulations, namely **Degree of Master of Philosophy, (M.Phil.), Regulations 2016.**

1. These regulations may be called the **Ramakrishna Mission Vidyamandira. (Regulation for the Degree of Master of Philosophy, M.Phil.), Regulations 2016.** They shall apply to every candidate applying for admission registration, conduct and conferment of the Degree of Master of Philosophy (M.Phil.) of this College. They shall come into force with the passing of the same by the Syndicate of the University.

Notwithstanding anything contained in any other Rule or Regulation for the time being in force, all admissions, registrations, course works and conferment of Degree shall be guided by these regulations.

2. The M.Phil. degree shall be a preliminary research degree which will include course work. The relevant programme shall provide facilities for undertaking research.
3. Research findings for the M.Phil. degree for the concerned candidates maybe extended in the thesis for the Ph.D. degree. However the M.Phil. degree is not a prerequisite for admission to the Ph.D. degree. Candidates shall not however be allowed to pursue both the courses simultaneously.

#### **4. Duration of the Programme:**

4.1 M.Phil. programme shall be for a minimum duration of *four (4) consecutive semesters / Two year and a maximum of four(4) years* and will start form July of each year (*e.g. July 2017- June 2018*).

#### **5. Eligibility criteria for admission to the M.Phil. Programme:**

5.1 Candidates for admission to the M. Phil. programme shall have a Master's degree or a degree declared equivalent to the Master's degree *with at least 55% marks in aggregate or*

*its equivalent grade 'B' in the UGC 7-point scale* (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

**5.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.** Applicants belonging to Reserved category (S/C, S/T, OBC-A and OBC-B) of other states should be activating their certificates from West Bengal. **This certificate of activation should be submitted by the applicant at the time of submission of form within the stipulated date and time as advertised in the College website.**

5.3 In case of candidates holding a qualifying degree from other Universities, admission for the M.Phil. Programme will proceed after determination of equivalence by the Calcutta University equivalence section (or relevant body) and fulfilment of the other admission criteria and **the Candidate from other University should submission of application Form.**

5.4 Foreign students will be required to produce clearance from the government of India and/or other appropriate authorities, if any, for admission to the M. Phil. Programme. Enrolment in the M. Phil. Programme may be allowed to only such foreign nationals as have obtained and **are holding student/research visa.**

5.5 Ordinarily, a candidate seeking admission to the M. Phil. programme will appear at the Research Entrance Test in the subject in which he has applied for admission to the M.Phil. programme in a subject other than the one in which he has obtained the qualifying degree, he/she will have to seek an endorsement by the M. Phil. Research Advisory Committee of the subject in which he seeks admission as an M. Phil. student, at the time of the submission of his application for admission to the M. Phil. Programme.

## **6. Procedure for admission:**

6.1 **Course fees presently Rs. 18,000/-**(Eighteen thousand only) (Excluding Self-Financed course) in Cash which may be revised at any time with the approval of the competent authority.

6.2 The M.Phil. programme shall be conducted by a college department or a group of such departments. However, recognized Research Institute within the jurisdiction of the Calcutta University may collaborate and participate in these programmes with the approval of the relevant Faculty Council.

6.3. The respective departments are allowed to conduct M.Phil. programmes, on an annual basis through their academic bodies a predetermined and manageable number of M.Phil. scholars to be admitted depending on the number of available Research Supervisors and other academic and physical facilities available, keeping in mind the norms regarding the scholar-teacher ratio, laboratory, library and such other facilities.

6.4. Vacancies must be notified well in advance in the college website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language. The details are available in university website (the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s), where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;)

6.5. All the National/State-level reservation policy is applicable.

6.6. Student shall be admitted to M.Phil. Course of studies through an Research Entrance Test conducted by the individual department of the college. The students who qualify UGC-NET(including JRF)/UGC-CSIR NET (including JRF)/SET/GATE/teacher fellowship holder or equivalent examination shall not be required to appear at the M.Phil. Research Entrance Test.

6.7. The entrance test shall be followed by an interview to be conducted by the concerned department of the college. A candidate who has been exempted from appearing at the entrance test shall also be required to appear at the interview. At the time of interview candidates seeking admission to the M.Phil. programme will be expected to discuss their research interest/area if possible.

6.8. The qualifying marks for Research Entrance Test will be 50% to appear at interview.  
**Reference S/C, S/T and OBC. C.U. vide Sl. No. 6(1) (c)**For admission to different courses,

an SC or ST candidate getting admission should have obtained in the previous examination, qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category. In case of OBC-A and OBC-B the candidates getting admission should have obtained in the previous examination, qualifying marks not lower by more than 10% from the marks obtained by the last candidate of the general category. In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the college for admission to the relevant course, he will not be eligible for admission where merit list will be prepared on the basis of final score with fractional weightage of different fractions (like entrance test, qualifying exam marks, (10+2) level examination marks, interview, etc.), the SC/ST candidate should obtained final score not lower by more than 25% than that of the score obtained by the last candidate of the General Category and the OBC candidate should obtained final score not lower by more than 10% than that of the score obtained by the last candidate of the General Category.

6.9. The college shall maintain the list of all the M.Phil. selected students on its website on year-wise basis. The list shall include the name of the selected candidate, topic of his research, name of his supervisor/co-supervisor, date of enrolment at the end of third semester along with the proceeding of M. Phil. Research Advisory Committee.

### **7. Allocation of Research Supervisor:**

Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of M.Phil. scholars permissible per Supervisor, etc.

7.1 Any regular Professor of this College or Calcutta University and any regular Associate/Assistant Professor of Calcutta University/ affiliated colleges of Calcutta University with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor. Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the College may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

7.2 Only a full time regular teacher of this College or Calcutta University and a full time teacher of the affiliated Colleges under Calcutta University can act as a supervisor. Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from sister institutions with the approval of the M. Phil. Research Advisory Committee.

7.3 The allocation of Research Supervisor for a selected research scholar shall be decided by

the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them

7.4 In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/ College.

7.5 A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil.Scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. Scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. scholar.

## **8. Examination and Evaluation:**

8.1 Performance of an M.Phil. student shall be evaluated on a continuous basis as prescribed by the M.Phil. committee. The total marks allotted to a course, distribution of marks in each course to different components of performance, such as through terms papers, review essays, oral presentation in seminars, viva-voce, etc., shall be spelt out at the beginning of the session by the concerned M.Phil. Committee.

8.2 The Scheme of examinations shall be as follows:-

### **Semester -1**

**Paper – 1 – Examination:** 100 marks.

**Paper – 2 – Examination:** 100 marks.

### **Semester -2**

**Paper – 3 – Examination:** 100 marks.

**Paper – 4 – Examination:** 100 marks.

### **Semester -3 & 4**

### **M.Phil. Dissertation and Evaluation of dissertation (including viva voce on dissertation)**

(i) Dissertation/Project Work

- 300 marks

(ii) Final comprehensive Viva-voce	- 100 marks
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Total -	800 marks

8.3 In order to pass, a candidate must obtain 50% marks in semester –1 & 2 (in course work) & 50% marks in semester –3 & 4 examination. Each successful candidate in semester –1 & 2 examination is eligible for semester –3 & 4 examination. Each successful candidate in both Part-I and Part-II shall be awarded the degree in the form as set out in the Appendix.

8.4 Only those candidates who have pursued the course of studies in the Ist year and passed the semester –1 & 2 examination with 50% marks may submit the Dissertation / Project Work assigned to him in term of the regulations, shall be eligible for admission to the semester –3 & 4 examination and sit for final comprehensive / Viva-voce Examination. Eligible candidates shall apply in the prescribed form for admission to this examination together with an examination fee as will be fixed by the College from time to time. A student who has qualified in the semester –1 & 2 examinations shall be required to submit dissertation before he appears at the final comprehensive viva voce failing which his registration shall automatically stand cancelled.

8.5 Single examiner for course work and double examiners (one internal and one external examiner preferably from outside the home university) to assess the performance of the candidates at the viva voce examination as also to examine the dissertation / project work shall be appointed by the relevant P. G. Board of Studies on the recommendation of the M.Phil. Committee.

8.6 Prior to the submission of the dissertation a student shall deliver pre M.Phil. presentation in the Department that may be opened to all faculty members and research students for getting feedback and comments, which may be suitably incorporated in the draft thesis with the advice of the supervisors.

**8.7 Review**

A Candidate shall be eligible to apply for review for a maximum of two theoretical papers only provided he has appeared at the said examination as a whole and has obtained at least 50 % marks in aggregate in rest of the papers taken together in that examination . This shall not apply to a candidate who has partly appeared or has appeared in a supplementary examination.

Candidates seeking review may apply to the College in a prescribed form along with requisite fees as may be fixed by the College within such date as may be notified by the College.

In case marks awarded in a paper on review exceeds the original marks obtained by more than 15% of the total marks in the paper or falls 5% of the original marks in the paper, the script will be referred to a third examiner and the candidate will be awarded the average of the best two of the marks awarded by the two examiners.

Change in marks shall not be given effect if said change leads to decline in result status and in such cases re-examination result shall be declared as “No Change”.

### **9. Dissertation:**

9.1 The M.Phil. students successful in the examinations of second semester (for course work) may proceed with the initiation of the dissertation work in the fourth semester.

9.2 The topic of M.Phil. Dissertation shall be approved by the M. Phil. Research Advisory Committee on a proposal submitted by the student through his/her supervisor.

9.3 The presentation of seminar on research topic for M.Phil. Dissertation shall be completed by the end of the second semester.

9.4 The topic M.Phil. Dissertation, once decided shall ordinarily remain unchanged during the whole programme. However, the Coordinator and supervisor of the student may permit a modification in the topic, if considered necessary. Major changes can be made in the topic only after the approval by the Principal.

### **10. Diploma/Certificate format:**



## **Ramakrishna Mission Vidyamandira**

Belur Math, Howrah, West Bengal, India

A Residential Autonomous College affiliated to University of Calcutta  
College with Potential for Excellence, Re-accredited by NAAC with 'A'

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## **SWAMI VIVEKANANDA RESEARCH CENTRE**

**A University of Calcutta recognized Research Centre**



This is to certify that .....

obtained the degree of Master of Philosophy in the College in the year .....

the subject/field in which he/she was examined having been .....

**Date:**

**Principal**

**11) a. Constitution of the M. Phil. Research Advisory Committee**

The M.Phil. programme shall be administered by the M. Phil. Research Advisory Committee consisting of the Head(s) of the concerned Department(s) five whole-time teachers of the College and not more than three external experts participating in the M.Phil. programme to be nominated by the Principal in consultation with the Dept. Committee, if any. The Principal shall also appoint one of the members as the Programme Co-ordinator who shall act as the Convener of the M. Phil Research Advisory Committee. The duration of M.Phil. Research Advisory committee will normally be of four years.

**b. The M.Phil. Research Advisory Committee shall**

- i) Recommend to the Principal through the Secretary of the relevant Faculty Council, the candidates for admission to the M.Phil. Course, and assign them to individual supervisors for guidance of their dissertation or project work.
- ii) Draw up the syllabi and prescribe methods of evaluation for the course, define the limits of the subject and course contents, and modify them, as and when necessary, with the approval of the relevant Faculty Council;
- iii) Organise seminars/tutorials etc.
- iv) Make all arrangements for evaluating the performance of the M.Phil. students;
- v) Recommend the names to the Principal for appointment to the Board of Examiners;
- vi) Recommend to the Principal the award or otherwise of the M.Phil. degree to the students, after considering the records of their performances, to be kept in the manner prescribed by the Faculty Council.
- vii) Perform such other duties in connection with the administration of the M.Phil. programme as may be directed by the Faculty Council.

These Regulations shall come into effect from the academic session 2016-2017 and replace all the existing regulations for the M.Phil. course of the College there with.