



Ramakrishna Mission Vidyamandira

P.O. Belur Math, Dist. Howrah - 711202, West Bengal, India

A Residential Autonomous College affiliated to University of Calcutta

✿ College with Potential for Excellence ✿ Re-accredited by NAAC with Grade 'A ++'

✿ DST-FIST sponsored College ✿ Funded by DBT-Star College Scheme

NIRF Rankings 2023 - 15th (College Category)

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Guidelines for Summer Internship Programme (SIP) for the Students of Ramakrishna Mission Vidyamandira, Belur Math (For UG students after completion of their 4th semester)

A. Scope:

As a part of the 4 year Undergraduate Program in RKM Vidyamandira, students are required to undergo the Summer Internship Programme(SIP). SIP is an opportunity for the students to put into practice the knowledge gained during the first two years and also to observe how the principles and concepts are practiced in the workplace. SIP shall include internships in different corporate/commercial/Non-profit organizations, community engagement programmes and field based learning/minor projects in other academic institutes as prescribed in the guidelines laid down by the UGC.

B. Programme Procedure:

1. The Summer Internship shall be of 60 hours duration and will be undertaken after the completion of the fourth semester examination, tentatively during May 10 to June 30 every year.
2. Each student will be allotted a Faculty Guide by the Department, called the Mentor, to guide through the Internship process and monitor the progress during SIP. The Departmental Mentors will initiate the activities required for Summer Internships, by acting as liaisons with the potential recruiters.
3. The student should ideally keep his mentor informed about his progress on a regular basis.
4. **The College will not provide any Hostel Accommodation during this time period.**

C. Evaluation:

The SIP will carry two credits. Every student undertaking a summer internship shall write a project report and is required to make a presentation of the summer project before a panel consisting of an External Expert (could be the Internship Supervisor himself/herself) and the faculty members on a given date.

Each department must conduct presentation and viva and send immediately the evaluation marks to the Controller of Examination in the first week of July each year.

Marks Pattern: Internship Completion: 15; Report: 15; Presentation: 10; Viva-voce: 10 (Total: 50)

D. Student Behaviour/Conduct:

A student must remember that he is the ambassador of RKM Vidyamandira and therefore must be disciplined, moral, punctual and professional in his work and behaviour. Once placed in an organization, he must abide by all rules and regulations of the company and all the instructions of the Internship Supervisor.