The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Ramakrishna Mission Vidyamandira

1.2 Address Line 1

> P.O.- Belur Math

Address Line 2

> Dist.- Howrah

City/Town

> Belur Math

State

> West Bengal

Pin Code

> 711202

Institution e-mail address

> vidyamandira@gmail.com

Contact Nos.

> (033) 2654-9181/9632/1115

Name of the Head of the Institution:

> Swami Shastrajnananda

Tel. No. with STD Code:

> (033) 2654-9181/9632/1115

Mobile:

> 9432090889

Name of the IQAC Co-ordinator: **Tanweer Alam Mazhari**

Mobile: **9874141373**

IQAC e-mail address: **vidyamandira@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* **WBCOGN12205**

1.4 **NAAC Executive Committee No. & Date:** **EC/65/RAR/50 dated 25.10.2013**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.vidyamandira.ac.in**

Web-link of the AQAR: **http://www.vidyamandira.ac.in/AQAR**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A+	93.25 on 100	2005	5years
2	2nd Cycle	A	3.120 on 4	2013	5years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY **03/09/2005**

1.8 **AQAR for the year** *(for example 2010-11* **2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

    i. AQAR _____**N.A**_____ (DD/MM/YYYY)
    ii. AQAR_____ _____ (DD/MM/YYYY)
    iii. AQAR_____ _____ (DD/MM/YYYY)
    iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [-]   Central [-]   Deemed [-]   Private [-]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [√]   No [ ]

Regulatory Agency approved Institution   Yes [---]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [-]   Men [√]   Women [-]

         Urban [√]   Rural [-]   Tribal [-]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

         Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [-]   Law [-]   PEI (Phys Edu) [-]

TEI (Edu) [-]   Engineering [-]   Health Science [-]   Management [-]

Others   (Specify)   **Certificate course in Photography, & Blood Donars' Motivation and Social Service**

1.12 Name of the Affiliating University *(for the Colleges)*   **University of Calcutta**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | UGC |

University with Potential for Excellence | ---- | UGC-CPE | √ |

DST Star Scheme | ---- | UGC-CE | ---- |

UGC-Special Assistance Programme | ---- | DST-FIST | ---- |

UGC-Innovative PG programmes | ---- | Any other (*Specify*) | ---- |

UGC-COP Programmes | ---- |

2. IQAC Composition and Activities

2.1 No. of Teachers | **16** |

2.2 No. of Administrative/Technical staff | **03** |

2.3 No. of students | **00** |

2.4 No. of Management representatives | **04** |

2.5 No. of Alumni | **00** |

2. 6 No. of any other stakeholder and

community representatives | **04** |

2.7 No. of Employers/ Industrialists | **00** |

2.8 No. of other External Experts | **02** |

2.9 Total No. of members | **29** |

2.10 No. of IQAC meetings held   `03`

2.11 No. of meetings with various stakeholders: No. `02`   Faculty `02`

Non-Teaching Staff Students `----` Alumni `----` Others `----`

2.12 Has IQAC received any funding from UGC during the year?   Yes `√`   No `☐`

If yes, mention the amount   **3,00,000.00**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. `---` International `---` National `---` State `---` Institution Level `---`

(ii) Themes   N.A

2.14 Significant Activities and contributions made by IQAC

- Co-ordination in NAAC Accreditation, Cycle 2
- Establishment of Swami Vivekananda Research Centre & getting affiliated to Calcutta University.
- Active encouragement and guidance to pursue research projects by the faculty leading to the submission and approval of five Minor Research projects with UGC Funding.
- Facilitating the introduction of M.A course in Philosophy
- Facilitating the introduction of Certificate Courses
- Preparing a blueprint for the introduction of the CGPA system

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. NAAC accreditation CYCLE 2	1. Received NAAC accreditation in October, 2013.
2. Establishment of Research Centre	2. Swami Vivekananda Research Centre was established in September, 2013.
3. Introduction of new courses	3. M.A in Philosophy and Certificate courses in Photography and Blood Donors' Motivation and Social Service commenced from the Academic Session 2013-14.
4. Innovation in Evaluation	4. Student's Projects were introduced by various departments as part of continuous assessment.
5. Students' feedback on Syllabus	5. Feedback of Students on the current Syllabus were sought in the Open House and given due consideration.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [---]   Any other body [---]

Provide the details of the action taken

The AQAR was placed before the Governing Body and its approval was received in the meeting dated 25.09.2014.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	04	01	---	---
UG	13	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	00	02	02	---
Others	02	---	02	---
Total	19	03	04	---

Interdisciplinary	---	---	---	---
Innovative	---		---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	---
Annual	02

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [√] Manual [√] Co-operating schools (for PEI) [---]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Whole syllabus has been modularized in the department of Microbiology.
- Minor changes in question patterns, particularly marks distribution and word limits, in response to student feed back in Open House meetings.
- Some new topics with elementary ideas are introduced in the existing theoretical syllabus, of the department of Chemistry e.g. (i) Mass spectrometry, (ii) Green Chemistry, (iii) Nano-chemistry, (iv) Supra-molecular Chemistry & (v) Chemistry of metal-cluster.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Swami Vivekananda Research Centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	21	15	--	5* + 5#

* 5 Management Appointed Full Time Faculty # Govt. Appointed Part Time Teachers

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	21	--	--	--	--	--	--	03	21

2.4 No. of Guest and Visiting faculty and Temporary faculty

56	31	03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	01	06
Presented papers	06	04	02
Resource Persons	02	11	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Greater emphasis on Project Work, Industrial Training and job oriented courses.
- Greater use of ICT in the classrooms.
- Publication of Students' Journal and Wall magazine, student seminars and workshops.
- Extension lectures by distinguished academicians and experts were organised to enrich the teaching and learning process. Almost all the Departments have organised such

2.7 Total No. of actual teaching days during this academic year

201

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Multiple Choice Questions, Photocopy of answer scripts on demand.

2.9 No. of faculty members involved in curriculum
    restructuring/revision/syllabus development
    as member of Board of Study/Faculty/Curriculum Development workshop

42	34	34

2.10 Average percentage of attendance of students

95.60%

2.11 Course/Programme wise
     distribution of pass percentage(Final Year) :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG- Bengali	12	00.00	75.00	25.00	00.00	100
UG- Sanskrit	09	22.22	66.67	11.11	00.00	100
UG- Pol. Sc	09	00.00	22.22	77.78	00.00	100
UG- Philosophy	11	00.00	27.28	72.72	00.00	100
UG- English	09	00.00	22.22	77.78	00.00	100
UG- History	09	00.00	88.89	11.11	00.00	100
UG- Economics	08	00.00	25.00	75.00	00.00	100
UG- Chemistry	29	10.34	86.21	03.45	00.00	100
UG- Physics	17	17.65	76.47	05.88	00.00	100
UG- Comp. Sc	12	16.67	75.00	08.33	00.00	100
UG- Industrial Chemistry	18	77.78	22.22	00.00	00.00	100
UG- Microbiology	12	16.67	83.33	00.00	00.00	100
UG- Math	15	06.67	46.67	46.66	00.00	100
PG – App. Chemistry	19	05.26	94.74	00.00	00.00	100
PG – Math	12	00.00	100.00	00.00	00.00	100
PG- Bengali	10	00.00	100.00	00.00	00.00	100
PG - Sanskrit	12	08.33	91.67	00.00	00.00	100
Photography	141	24.27	75.73	00.00	00.00	73.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- All ideas related to the enhancement, assurance of quality in teaching and learning are constantly discussed at the IQAC, and concrete proposals are forwarded to the various departments for their implementation.
- The IQAC interacts with the Departments on a constant basis to monitor the implementation of its proposals and receives feedback on their outcome.
- The IQAC held separate meetings with the Science Faculty and Humanities on Teaching, Learning and Evaluation processes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	07
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	06	00	12
Technical Staff	06	05	00	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC has chosen the promotion of research as one of its major thrust areas. The establishment of Swami Vivekananda Research Centre with affiliation from Calcutta University is a result of such an initiative.
- The IQAC encourages the Faculty members to apply for Minor and Major research projects funded by the UGC and other institutes engaged in promoting research. At present there are five ongoing Minor Research projects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	03	05	---
Outlay in Rs. Lakhs	---	3.845	15.27	---

3.4   Details on research publications

	International	National	Others
Peer Review Journals	07	14	00
Non-Peer Review Journals	00	01	00
e-Journals	00	00	00
Conference proceedings	00	04	00
Books	02	04	00
Chapter	00	06	00

3.5 Details on Impact factor of publications:

Range [---]   Average [---]   h-index [---]   Nos. in SCOPUS [---]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	2013-2014	UGC	15,27,000.00	13,39,500.00
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	2013-2014	UGC(PBSR)	2,10,000.00	2,10,000.00
Any other(Specify)	---	---	---	---
Total	---	---	17,37,000.00	15,49,500.00

3.7 No. of books published   i) With ISBN No. [06]   Chapters in Edited Books [06]

ii) Without ISBN No. [---]

3.8 No. of University Departments receiving funds from

UGC-SAP [---]	CAS [---]	DST-FIST [---]
DPE [---]		DBT Scheme/funds [---]

3.9 For colleges   Autonomy [√]   CPE [√]   DBT Star Scheme [---]

INSPIRE [---]   CE [---]   Any Other (specify) [---]

3.10 Revenue generated through consultancy [---]

3.11 No. of conferences

organized by the Institution

·Level	International	National	State	University	College
Number	01	---	02	---	20
Sponsoring agencies	UGC	---	RKMV	---	RKMV

3.12 No. of faculty served as experts, chairpersons or resource persons [08]

3.13 No. of collaborations   International [---]   National [10]   Any other [---]

3.14 No. of linkages created during this year [03]

3.15 Total budget for research for current year in lakhs:

From Funding agency - UGC [15.27]

From Management of University/College [02.00]

Total [17.27]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	02	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

04

3.19 No. of Ph.D. awarded to faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `---` SRF `---` Project Fellows `---` Any other `---`

3.21 No. of students Participated in NSS events:

University level **100**   State level `---`

National level `---`   International level `---`

3.22 No. of students participated in NCC events:

University level **107**   State level `---`

National level `---`   International level `---`

3.23 No. of Awards won in NSS:

University level **01**   State level **01**

National level `---`   International level `---`

3.24 No. of Awards won in NCC:

University level `---`   State level `---`

National level **09**   International level `---`

3.25 No. of Extension activities organized

University forum `---`   College forum **02**

NCC **08**   NSS **09**   Any other `---`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Pre-puja cloth distribution
- Text book distribution among the needy students of the local schools.
- School bag distribution among the needy students of the local schools.
- Blood donation camp.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**5.606 Acers**	**00**	----	**5.606 Acers**
Class rooms	**24**	**14**	**State Govt.Grant**	**38**
Laboratories	**26**	**03**	**State Govt.Grant**	**29**
Seminar Halls	**02**	**00**	----	**02**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	----	**03**	**UGC Additional Assistance & XII Plan**	**03**
Value of the equipment purchased during the year (Rs. in Lakhs)	**47.31**	**21.46**	**UGC Additional Assistance & XII Plan**	**68.77**
Others	----	----	----	----

4.2 Computerization of administration and library

- All administrative facilities (Main Office, Accounts using TALLY, Students' attendance, Examination System) have been fully computerized. Students' attendance and the examination system use indigenously developed software.

- The Library has been taking the appropriate steps to computerize the library's housekeeping operations. The library is fully automated in its cataloguing part. **Vivekananda Library Management System** software is presently being utilized for library automation. Databases of books are created and being updated. Facilities for searching Databases are also available to all users in the Ground floor of the Library. OPAC (Online Public Access Catalogue) is also available. The library has subscribed to Annual online journals & e-books from INFLIBNET and SAGE.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	53129		2420		55549	
Reference Books	386		19		406	
e-Books	93809		3191		97000	
Journals	1290	38,92,335	370	4,21,739	1660	43,14,074
e-Journals	4137		1883		6020	
Digital Database						
CD & Video	166		4		170	
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	168	04	Yes	04	01	19	63	15
Added	32	00	---	00	00	02	00	00
Total	200	04	Yes	04	01	21	63	15

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> No new training programme for technology upgradation was organised during the year as there was no need for such a programme.

4.6 Amount spent on maintenance in lakhs :

i) ICT   01.21

ii) Campus Infrastructure and facilities   27.61

iii) Equipments   11.44

iv) Others   06.12

Total :   46.38

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Establishment of Grievance Redressal Cell in July 2013.
- Placement cum Guidance Cell became operative from 14.09.2013.
- Equal Opportunity Cell became operative in July 2013.

5.2 Efforts made by the institution for tracking the progression

- Identification of students in need of Remedial classes by departments concern in the students open house as well as through the continuous assessment process.
- After the publication of results Heads of the Departments and the Administration participate in the results consideration meeting to track students progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
521	126	---	141

(b) No. of students outside the state

05

(c) No. of international students

00

Men	No	%
	788	100

Women	No	%
	0	0

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
484	113	9	11	4	621	646	117	10	05	10	788

Demand ratio **15.24: 1**   Dropout % **0.49 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The college provides coaching for the School Service Examination.
- Some departments provide coaching for NET/SLET.
- Other departments (which offer postgraduates courses) have designed their syllabi in such a manner that it covers the necessary areas for appearing at the NET/SLET.

No. of students beneficiaries   70

5.5 No. of students qualified in these examinations

NET **21** SET/SLET **06** GATE **14** CAT **---**

IAS/IPS etc **---** State PSC **03** UPSC **---** Others **---**

5.6 Details of student counselling and career guidance

- Companies and organizations like TCS and others provide career counselling.
- The Teachers' Council has a Sub-Committee, which addresses particularly this important area.
- Other skill development courses are provided for those interested, including Spoken Sanskrit.
- Soft-skill development courses are also offered.

No. of students benefitted **125**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	**13**	**05**	**01**

5.8 Details of gender sensitization programmes

Till now, the college has not conducted any gender sensitization programme for the staff. However, teachers in their individual capacity have participated in gender sensitizing programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **03** National level **---** International level **---**

No. of students participated in cultural events

State/ University level **30** National level **10** International level **---**

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [---]   National level [---]   International level [---]

Cultural: State/ University level [24]   National level [03]   International level [---]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	8,81,200.00
Financial support from government	187	6,90,400.00
Financial support from other sources	16	78,700.00
Number of students who received International/ National recognitions	00	00.00

5.11   Student organised / initiatives

Fairs   : State/ University level [---]   National level [01]   International level [---]

Exhibition: State/ University level [03]   National level [---]   International level [---]

5.12   No. of social initiatives undertaken by the students   [03]

5.13 Major grievances of students (if any) redressed: **There has been no major grievances of students.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college was established to fulfil the dream of Swami Vivekananda who had visualized an institute, which will combine the best of the east and the west. Established in conformity with the ancient gurukula system the college tries to give concrete shape to what Swamiji had confided his vision of an ideal educational institution in a conversation with Sri Sarat Chandra Chakraborty in 1900. Some of the salient features of the college's mission are:

- Rehabilitating the past glories of our motherland through regular awareness seminars, workshops, and exhibition.
- Combining the best elements of education with man-making and character building as its mission.
- Upholding the Indian ideals of devotion, wisdom, honesty through regular exposure of Indian spiritual heritage to students.
- Aiming to implant such education as to enable a person to stand on his feet by allowing students to actively participate both in curricular as well as co-curricular social activities.
- To help manifest the perfection already in man.

6.2 Does the Institution has a management Information System

- The college has a comprehensive management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The IQAC ensure quality in curriculum development through
    - Regular Meeting of Board of Studies of the concerned departments.
    - Feedback from Students.
    - Feedback from Alumni.
    - Interaction with Industry.
    - Interaction with Parents.

6.3.2 Teaching and Learning

- Upgradation of the existing programmes.
- Introducing innovations in the existing programmes.
- Digitisation of the central library.
- Greater focus on ICT based learning.
- Special coaching facilities for students for competitive and entrance examination under the UGC schemes.

6.3.3 Examination and Evaluation

- The examination review process has been made more systematic and student friendly.

6.3.4 Research and Development

- Establishment of Swami Vivekananda Research Centre.
- Modernisation of laboratories
- Publication of works, seminar lectures.
- Availing of UGC minor research programmes.
- Establishing formal and informal linkages with research institute of repute.
- Inculcating the spirit of research among students by introducing projects and assignments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Construction of new class room with ICT facilities.
- Procurement of new Equipment in the Departments of Physics, Industrial Chemistry & Electronics.
- New titles have been added to the library.

6.3.6 Human Resource Management

- Ensuring an entirely Ragging-free academic environment.
- Sensitizing people to develop a pollution free and green habitat.
- Aiming at the manifestation of the inner potential of every individual.
- Instilling the fundamental values among the young generation.

6.3.7 Faculty and Staff recruitment

- The college does not have the appointing authority for sanctioned posts. They are appointed on the recommendation of the West Bengal College Service Commission.
- The management on the recommendation of a properly constituted interview board selects part-time [Govt.] and contractual whole-time teachers.
- Monastic Faculty members are appointed by the Governing Body of the college on the basis of their academic background.
- Visiting faculty members are selected on the recommendation of the department concerned.
- Non-teaching staff members are selected as per the regulations framed by the state Government.

6.3.8 Industry Interaction / Collaboration

- Establishing contacts with the industry to facilitate students' exposure to the latest industrial and technological developments.

6.3.9 Admission of Students

The college ensures publicity and transparency in the admission process as required by the regulating authority by a) advertisement in important newspapers like The Statesman and Anandabazar Patrika, b) notifying the admission procedures on the official college website www.vidyamandira.ac.in, c) Notifying on the college notice board for the public.

- Admission test and the interview are conducted by the various departments & students are admitted on the basis of a final merit list. The detailed merit list along with the marks secured in the written test and in the viva voce is displayed on the college website. To prepare the merit list the college adheres to the reservation policy of government.
- To further ensure transparency and fair play the answer scripts are made available to the candidates on request.

6.4 Welfare schemes for

Teaching	GSLI, Teachers' Benefit Fund managed by Teachers' Council of the college.
Non teaching	GSLI, Non-teaching Staff Benefit Fund managed by non-teaching staff of the college.
Students	Scholarship, Medical Help.

6.5 Total corpus fund generated

26,68,951/-

6.6 Whether annual financial audit has been done   Yes √   No ---

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No

For PG Programmes   Yes √   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The examination review process has been made more systematic and student friendly.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

- The Ramakrishna Mission Vidyamandira Alumni Association is registered under the Registered Society Act in 1987.
- The Alumni Association contributes greatly to the overall development of the college and the welfare of its students.
- Among the activities are
    1. endowment lectures
    2. medical grants to the Shramjivi Hospital, Belur, for treatment of students and staff.
    3. scholarship for meritorious but needy students, financial assistance to the college.
    4. funds and support to the hostel for infrastructural development.
- It also conducts celebrations in association with the college, of the National Youth Day(Swamiji's Birth Anniversary) by focusing on a particular district in the state through
    1. Inter-school cultural and sports competitions
    2. Youth and Teachers' Conferences
- The Alumni Association also publishes its bi-annual newsletter, *Praktanibarta*.

6.12 Activities and support from the Parent – Teacher Association

- Every year parent teacher meeting take place and the suggestions made during the meeting are forwarded to the administration for necessary actions.

6.13 Development programmes for support staff

- Training is offered to newly appointed staff members to develop their skill in ICT based administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Energy conservation:**
  - A new cooking system for the boards of the campus has been installed which includes the use of modern cooking gas-oven etc. instead of coal.
  - We have also installed a cooking boiler to speed up cooking process which was helps in the conservation of energy.
  - The College has installed a Solar Water System boil water instead of boiling it on coal-oven.
  - The College installs a sprit of energy saving in all stakeholders, particularly among the students.
- **Use of renewable energy**
  - The College has installed a small unit of Grid-connected Solar Electricity Generating System. We have a MoU with CESE limited for this purpose.
- **Efforts for Carbon neutrality**
  - Minimisation in the use of coal in this campus is a serious measure adopted by the administration to reach Carbon neutrality.
- **Plantation**
  - To keep the greeneries in the campus, we regularly maintain the gardens which are looked after by paid staff under the guidance of a monastic member.
  - No tree is cut unless it becomes dead. Moreover, every year we try to plant new trees.
  - Seasonal flower garden is also a unique features of this college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The establishment of Swami Vivekananda Research Centre has created a conducive atmosphere for research activities to flourish.
- Emphasis on renewable energy has resulted in installation of Solar Power Plant.
- The introduction of Need Based Certificate Course (Photography) and Socially Relevant Certificate Course (Blood Donars' Motivation and Social Service).

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action taken report
1. NAAC accreditation CYCLE 2	1. Peer Team visit 3, 4 & 5 October, 2013 followed by accreditation certification by NAAC on October 27.
2. Establishment of Research Centre	2. Swami Vivekananda Research Centre was established in September, 2013 and corresponding affiliation received from Calcutta University.
3. Introduction of new courses	3. M.A in Philosophy and Certificate courses in Photography and Blood Donors' Motivation and Social Service commenced from the Academic Session 2013-14.
4. Innovation in Evaluation	4. Student's Projects were carried out by various departments as a part of continuous assessment as well as end semester evaluation.
5. Students' feedback on Syllabus	5. Feedback of Students on the current Syllabus were sought in the Open House and given due consideration.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Value Based Education.
- Students' Online Feed-Back System.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Energy conservation
- Use of renewable energy
- Efforts for Carbon neutrality
- Plantation

7.5 Whether environmental audit was conducted?   Yes | --- | No | √ |

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

- **STRENGTH:**
    - The College is based on a unique philosophy of education which combines the material with the spiritual and offers students the ambience to develop themselves as fully integrated individuals.
    - The College is fully residential in nature as it tries to work under the traditional Gurukula system.
    - The College can boast of near prefect academic disciplines. There has been no disruption of Academic Calendar due to disturbances that institutions of higher learning generally experience in India.
    - The College has a dedicated faculty, highly efficient support staff and a team of monastic members who are available on the campus round the clock and take care of all aspects of the campus, the academic and the personal. It may be mentioned in this connection that the monastic members of the College do not accept any monetary benefit that are available from the Government.
    - The performance of the students of the College in the national level competitive and entrance examinations like, IIT-JAM, JEST, NET, SET, GATE etc has been excellent.
    - The College has an active alumni association which works in close cooperation with the College Administration. It offers scholarship to the existing as well as passed out students. It also offers medical help to the existing students and needy people belonging the neighborhood.
    - The NSS And NCC wings of the college have been very active and have participated with great enthusiasm in activities like blood donation, fast aid training, health awareness survey etc.

- **Weakness:**
  - The socio-economic background of many of the students(some of them are fast and second generation learners) admitted in the college is responsible for poor language competence(both in their mother tongue as well as English).This leads to an unsatisfactory level of comprehensions and communications, particularly in the fast two semesters.
  - Within the existing structure the College finds it different to respond to the varied needs of its students coming from different socio economic and cultural background.
  - Students coming from the under privileged section of society(all most 40% of the total strength) generally lack in nutrition that is necessary for proper growth and physical fitness. They also lack the desired level of hygiene consciousness.
  - The semester system posses a number of problems which the college has not been able to come to terms with.
- **Opportunities**
  - The level of academic excellence which the College has acquired makes it possible for our students to get entry into institutes of global repute. The College has to devise mechanism for translating this potential into a reality.
  - The new learning of the age requires greater proficiency in soft skills among students. The College has the necessary technical and infrastructural resources to take this to higher level.
  - The vision of the college makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes and disaster management skills, The College with its resources and networking can ensure students' greater participation in these activities.
- **Challenges:**
  - As the West Bengal College Service Commission has already started the process of recruiting new teachers, the college has to play a proactive role to fill up the teaching vacancies. This is daunting task as the reservation policy and the absence of suitable candidates belonging to the reserved categories are sure to put many obstacles in the process. The other challenge involves getting permission from the Government to fill up the vacant posts of the administrative support staff.
  - Retaining the unique character of the College in an increasingly consumerist society poses a great challenge to the ideas the institution upholds.

8. Plans of institution for next year

- **Academic:**
  - Introduction of Ph.D programmes in Sanskrit, Bengali, Mathematics and Economics.
  - Preparatory works for the introduction of M.Phil courses in Sanskrit and Bengali.
  - Establishing special linkage with one training institute for Physics Honours students.
  - Introduction of a job-oriented certificate course in Office Automation in collaboration with Ramakrishna Mission Community Polytechnic.
- **Administrative:**
  - Introduction of the CGPA system from the academic year 2014-15.
  - Submission of departmental AQARs.
  - Comprehensive analysis of Self Appraisal Report of the faculty members.
- **Infrastructure :**
  - Creating more space by constructing a new building and expanding the existing ones.
    - For increasing accommodation in hostels.
    - For increasing number and space of laboratories in the department of Microbiology.
  - Upgradation of laboratories in the departments of Physics, Chemistry and Industrial Chemistry.
  - Installation of complete Solar Power Plant (grid-connected and battery backup).
  - Air-conditioning of the college auditorium (Vivekananda Sabhagriha).
  - Converting all class rooms into ICT enabled ones.

Name _TANWEER ALAM MAZHARI_   Name _SWAMI SHASTRAJNANANDA_

Signature of the Coordinator, IQAC

Coordinator, IQAC
Ramakrishna Mission Vidyamandira
P.O. Belur Math,
Howrah - 711 202

Signature of the Chairperson, IQAC

Principal
Ramakrishna Mission Vidyamandira
(Residential Autonomous College)
Belur Math Howrah - 711 202

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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