

The Annual Quality Assurance Report (AQAR) of the IQAC of Ramakrishna Mission Vidyamandira

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution

Ramakrishna Mission Vidyamandira

1.2 Address Line 1

P.O.- Belur Math

Address Line 2

Dist.- Howrah

City/Town

Belur Math

State

West Bengal

Pin Code

711202

Institution e-mail address

vidyamandira@gmail.com

Contact Nos.

(033) 2654-9181/9632/1115

Name of the Head of the Institution:

Swami Shastrajnananda

Tel. No. with STD Code:

(033) 2654-9181/9632/1115

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+	93.25 on 100	2005	5years
2	2 nd Cycle	A	3.120 on 4	2013	5years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 submitted to NAAC on 26-09-2014 (DD/MM/YYYY)

- ii. AQAR **2014-15 submitted to NAAC on 14-10-2015** (DD/MM/YYYY)
 iii. AQAR **2015-16 submitted to NAAC on 01/10/2016** (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

A. Certificate courses: 1. Photography, 2. Blood Donors' Motivation and Social Service, 3. Life and Teachings of Swami Vivekananda, 4. Life and Teachings of Holy Mother Sri Sarada Devi.
B. Diploma Courses: 1. Book Publishing Management, 2. Photography

1.11 Name of the Affiliating University (for the Colleges)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UGC

University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE			
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input text"="" type="text" value="--"/>	DST-FIST	<input type="text" value="√"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input text"="" type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="17"/>	
2.2 No. of Administrative/Technical staff	<input type="text" value="07"/>	
2.3 No. of students	<input type="text" value="02"/>	
2.4 No. of Management representatives	<input type="text" value="04"/>	
2.5 No. of Alumni	<input type="text" value="00"/>	
2.6 No. of any other stakeholder and community representatives	<input type="text" value="04"/>	
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>	
2.8 No. of other External Experts	<input type="text" value="01"/>	
2.9 Total No. of members	<input type="text" value="27"/>	
2.10 No. of IQAC meetings held	<input type="text" value="05"/>	
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="04"/>	Faculty <input type="text" value="04"/>
Non-Teaching Staff /Students	<input type="text" value="--"/>	<input type="text" value="--"/> Alumni <input type="text" value="--"/> Others
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input type="text" value="√"/>
If yes, mention the amount	<input type="text" value="--"/>	
2.13 Seminars and Conferences (only quality related)		

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

1. NAAC Assessment and Accreditation: Implementation at the Institutional Level.
2. Preparation of Students' Attendance Report.

2.14 Significant Activities and contributions made by IQAC:

- The IQAC designed and coordinated various programmes in connection with the Platinum Jubilee Celebrations of the college. The focus was mostly on academic activities such as organizing seminars and publications. All the departments organized international or national seminars funded either by the UGC or RUSA.
- A significant initiative taken up by the IQAC is to compile the history of our institution which is a work in progress. Another interesting publication is the Reminiscences of present and former teachers regarding Vidyamandira.
- One of the major achievements of the IQAC has been the technological up-gradation of the central library of the College. With the introduction of the state-of-the-art RFID system the Library now has an 'open access' facility for all borrowers. It has been fully digitized and library users have access to many online resources including INFLIBNET, National Digital Library of India, etc.
- The IQAC took the initiative for introducing Zoology Honours course. The Calcutta University has given the necessary permission and the college decided to introduce the course from the academic session beginning July 2017.
- As part of the consultancy outreach of the IQAC its coordinator visited colleges in the districts of Murshidabad and Nadia to help them in improving their academic quality

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
ACADEMIC Introduction of PhD courses in Philosophy and Applied Chemistry under Swami Vivekananda Research Centre.	The Calcutta University has given its approval for the introduction of PhD courses in Philosophy and Applied Chemistry and both are to be introduced from the academic session 2017-18.
Introduction of Honours Course in Zoology	Honours Course in Zoology is to be introduced from the academic session 2017-18
ADMINISTRATIVE	
Filling up some of the vacant teaching and non-teaching posts	In the session 2016-17thirteen teaching and eight non-teaching posts were filled
INFRASTRUCTURAL Enrichment of various laboratory	a)Up gradation of Laboratories in all Science

facilities with funding from DST-FIST	Departments
	b)Purchase of new instruments in the Laboratories
	c) Establishment of Library-cum-reading room for Research Scholars and Supervisors

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed before the Governing Body and its approval was received in the meeting dated 15 September 2017.

Part - B

Criterion - I

1. Curricular Aspects

—1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	05	--		
M.Phil.	03	--		
PG	05	--		
UG	Hons. & Gen:14 Gen: 03			
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate	03	--	03	
Others	01		01	
Total	35			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	27
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The Department of Political Science has rearranged papers to make the subject more accessible to the students coming from Higher Secondary stage. Some modifications have also been introduced in the paper 'Comparative Government and Politics'.
- The Department of Microbiology has already discussed at their BOS the need to align their syllabi to the requirements of the CBCS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	41	14	---	4* + 4#

* Management Appointed Full Time Faculty. # Govt. Appointed Part Time Teachers

2.2 No. of permanent faculty with Ph.D.

36

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	23	--	--	--	--	--	--	14	23

2.4 No. of Guest and Visiting faculty and Temporary faculty 130

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	15	19	11
Presented papers	06	06	01
Resource Persons	06	03	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The innovative practices introduced earlier have been further strengthened and the IQAC has been able to ensure that more and more teachers make use of ICT methods and other interactive and research-oriented teaching methods. Project work now finds a place in the syllabus of many Departments.
- Film Shows are held by the Departments of Bengali and English on a regular basis to make the texts come alive in the classroom.
- The Department of History shows documentaries on historical events/personalities to further enrich the learning experience of the students.
- Students have increased access to e-books as some of the Departments have taken the initiative towards creating dedicated e-Libraries.

2.7 Total No. of actual teaching days during this academic year 219

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Introduction of CGPA System

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 43 43 0

2.10 Average percentage of attendance of students 92 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG- Bengali	14	0.00	100.00	0	0	100
UG- Sanskrit	12	33.33	50.00	16.67	0	100
UG- Pol. Sc	9	0.00	88.89	11.11	0	100
UG- Philosophy	10	0.00	90.00	10.00	0	100
UG- English	6	0.00	33.33	66.67	0	100

UG- History	11	0.00	63.63	27.27	0	90.90
UG- Economics	10	0.00	70.00	30.00	0	100
UG- Chemistry	25	20.00	72.00	8.00	0	100
UG- Physics	21	9.52	80.96	9.52	0	100
UG- Comp. Sc	14	7.14	78.58	7.14	0	100
UG- Industrial Chemistry	17	29.42	70.58	0.00	0	100
UG- Microbiology	11	9.09	90.91	9.09	0	100
UG- Math	14	7.14	78.58	14.28	0	100
						100
PG – App. Chemistry	18	27.78	72.22	0.00	0	100
PG – Math	7	0.00	71.42	28.58	0	100
PG- Bengali	15	0.00	100.00	0.00	0	100
PG - Sanskrit	13	15.38	69.24	15.38	0	100
PG – Philosophy	10	20.00	80.00	0.00	0	100
Photography	110	10.90	65.00	12.51	0	96.36

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- All ideas related to quality enhancement and assurance in teaching, learning and evaluation are discussed on a regular basis at the IQAC and concrete proposals are forwarded to the concerned Departments for their implementation.
- The implementation of these proposals are constantly monitored by the IQAC through feedbacks from the Departments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

Administrative Staff	13	05	0	14
Technical Staff	12	02	0	01

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC takes particular interest in promoting a research climate in the institution. The ever increasing activity of the Swami Vivekananda Research Centre is the outcome of this special emphasis.
- The IQAC has been closely interacting with the Departments for the successful implementation of the DST-FIST programme.
- The infrastructural upgradation facilitated by this fund would further encourage research activities of both the faculty members and the students.
- The IQAC keeps the Departments aware of the various research and academic funding avenues available to them.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	--	4	--
Outlay in Rs. Lakhs	9.85	--	11.10	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	67	114	257
Non-Peer Review Journals	--	04	--
e-Journals	--	--	03
Conference proceedings	03	06	08
Books	01	01	03
Edited Books	02	08	12
Chapter/Article in Books	04	09	17

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--

Minor Projects	2016-18	UGC	11,10,000	9,30,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other (Research Grant)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (DST)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	8	16	8	--	33
Sponsoring agencies	RKMV	RUSA, RKMV, UGC	RKMV	--	RKMV, Govt. of West Bengal

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency –UGC and State Govt.

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

Revised Guidelines of IQAC and submission of AQAR

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

11
26

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	32	SRF	8	Project Fellows	--	Any other	40
-----	----	-----	---	-----------------	----	-----------	----

3.21 No. of students Participated in NSS events:

University level	--	State level	116
National level	--	International level	--

3.22 No. of students participated in NCC events:

University level	--	State level	80
National level	--	International level	--

3.23 No. of Awards won in NSS:

University level	--	State level	01
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	04	NSS	12
		Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Teachers' Council began a new initiative under its Social Outreach Committee as part of its extension activities with the focus on the academic requirements of the neighbourhood schools as well as provide support to select few organizations/institutions in the rural areas. The teachers contributed generously to the fund and a corpus has been created. The first such programme was taken up at Sarberia in collaboration with Sundarban Sramajibi Hospital. Initial contacts have been established with the neighbourhood schools and it is hoped that the benefit intended would reach the deserving students of these localities.
- The IQAC has been able motivate our students and many of them have taken initiatives to serve the larger society through various activities. Two NGOs – Swapna Sandhani and Kheya - have been doing social work and their activities have been greatly appreciated.
- As part of its Platinum Jubilee celebrations the college organized the Vivekananda Yuva Sanmelan in collaboration with All India Vivekananda Yuva Mahamandal in December 2016.
- Books and stationery were distributed to the needy children of the neighbourhood schools through the Brahmananda Book Bank.
- Monastic members of the college participated in value-added programmes meant especially for the youth.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.913 Acres	--	--	10.913 Acres
Class rooms	46	12	--	58
Laboratories	33	04	--	37
Seminar Halls	05	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	10	UGC, State Govt. & Central Govt.	10
Value of the equipment purchased during the year (Rs. in Lakhs)	175.44	41.51	UGC & State Govt.	216.95
Others	--	--	--	--

4.2 Computerization of administration and library

Rev

- The Library has been fully digitized with RFID facility allowing open access to all the borrowers. Facilities for searching Databases are also available to all users in the Ground floor of the Library. OPAC (Online Public Access Catalogue) is also available. The library has subscribed to Annual online journals & e-books from INFLIBNET and SAGE.
- The accounts Department of the college successfully implemented the Human Resource Management System (HRMS) in place of COSA.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	62108	64,92,511	1753	5,81,182	63861	70,73,693
Reference Books	418		--		418	
e-Books	135000		3000000		3135000	
Journals	5755		170		5925	
e-Journals	6020		--		6020	
Digital Database	--		--		--	
CD & Video	228		--		228	
Others (specify)	--		--		--	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	249	04	Yes	04	01	21	67	22
Added	06	00	Yes	00	00	01	13	00
Total	255	04	Yes	04	01	22	80	22

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Mr. Bibhas Mallik, the Accountant of the college went for a familiarization training programme for the HRMS at Howrah Treasury as well as Calcutta University, Second Campus at Salt Lake.

4.6 Amount spent on maintenance in lakhs:

i) ICT	7.49
ii) Campus Infrastructure and facilities	52.23
iii) Equipments	41.51
iv) Others	1.47
Total :	102.70

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Placement Cell of the college has been actively training students for employment. Under its aegis coaching classes have been organized for NET/SET with nearly 200 students enrolled for these programmes. It also offers Combined Graduate level coaching for miscellaneous jobs including banking. It also runs Spoken English classes for interested students.
- Awareness programmes have been organized under the Equal Opportunities Cell of the college.
- Anti-ragging awareness programmes were organized and students were made to fill up a declaration form to that effect.

5.2 Efforts made by the institution for tracking the progression

- Identification of students in need of Remedial classes by departments concerned in the students' 'open house' as well as through the continuous assessment process.
- After the publication of results Heads of the Departments and the Administration participate in the results consideration meeting to track students' progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil	Others
515	118	64	54	187

(b) No. of students outside the state

9

(c) No. of international students

1

Men

No	%
0	0

Women

General	Last Year						This Year						
	SC	ST	OBC	Physically Challenged	Photography Course(Category wise data not maintained)	Total	General	SC	ST	OBC	Physically Challenged	Photography Course(Category wise data not maintained)	Total
408	165	35	163	05	162	938	377	192	48	167	07	110	901

Demand ratio UG 24:1 Dropout % 2%
PG 4:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The Placement Cell of the college has now been entrusted with the task of preparing students for competitive examinations. Under its aegis coaching classes have been organized for NET/SET with nearly 200 students enrolled for these programmes. It also offers Combined Graduate level coaching for miscellaneous jobs including banking. It also runs Spoken English classes for interested students.
- Other departments (which offer postgraduates courses) have designed their syllabi in such a manner that it covers the necessary areas for appearing at the NET/SET.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Career Counseling Committee of the Teachers Council offers guidance to students collectively and individually.
- To enhance the employability of the students soft skills like language acquisition are also imparted to them.
- The Department of English has incorporated certain aspects of journalism, publishing and advertising in its syllabi for improving the soft skills of the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	25	02	02

5.8 Details of gender sensitization programmes

- The college has not conducted any formal gender sensitization programme till now. However, various Departments (eg. English, History, etc) have incorporated certain aspects of gender studies in their syllabi.
- The teachers see to it that students are kept aware of gender issues in the way they approach the relevant topics.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
No. of students participated in cultural events
State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	163	12,82,000
Financial support from government	108	18,86,504
Financial support from other sources	22	1,49,900
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Poster Presentation/Quiz: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **There has been no major grievances of students.**

Criterion - VI_

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college was established to fulfil the dream of Swami Vivekananda who had visualized an institute, which will combine the best of the east and the west. Established in conformity with the ancient gurukula system the college tries to give concrete shape to what Swamiji had confided his vision of an ideal educational institution in a conversation with Sri Sarat Chandra Chakraborty in 1900. Some of the salient features of the college's mission are:

- Rehabilitating the past glories of our motherland through regular awareness seminars, workshops, and exhibition.
- Combining the best elements of education with man-making and character building as its mission.
- Upholding the Indian ideals of devotion, wisdom, honesty through regular exposure of Indian spiritual heritage to students.
- Aiming to implant such education as to enable a person to stand on his feet by allowing students to actively participate both in curricular as well as co-curricular social activities.
- To help manifest the perfection already in man.

6.2 Does the Institution has a management Information System

- The college has a comprehensive management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The IQAC ensure quality in curriculum development through
 - Regular Meeting of Board of Studies of the concerned Departments.
 - Feedback from Students.
 - Feedback from Alumni.
 - Interaction with Industry.
 - Interaction with Parents.

6.3.2 Teaching and Learning

- Upgradation of existing programmes.
- Introducing innovations in the existing programmes.
- Greater focus on ICT-based learning.
- Special coaching facilities for students for competitive and entrance examination.

6.3.3 Examination and Evaluation

- While there has been no major change in the Examination and Evaluation system the process of graduating to the CBCS has begun in earnest and a couple of meetings have been organized to prepare the college for its introduction in the near future.

6.3.4 Research and Development

- Establishment of Library-cum-reading room for Research Scholars and Supervisors.
- Under the guidance of the IQAC in the session 2016-2017 four UGC Minor Research Programmes have been sanctioned and these are still in progress.

- The college has considerably upgraded the laboratories and other infrastructural facilities of its science departments after receiving DST-FIST grants.
- The Zoology lab has been upgraded to facilitate the introduction of an Honours course in the subject in the session 2017-18.
- The Library has been fully digitized with RFID facility allowing open access to all the borrowers. Facilities for searching Databases are also available to all users in the Ground floor of the Library. OPAC (Online Public Access Catalogue) is also available. The library has subscribed to Annual online journals & e-books from INFLIBNET and SAGE.

6.3.6 Human Resource Management

- Ensuring an entirely Ragging-free academic environment.
- Sensitizing people to develop a pollution free and green habitat.
- Aiming at the manifestation of the inner potential of every individual.
- Special emphasis on skill development both hard and soft.

6.3.7 Faculty and Staff recruitment

- The college does not have the appointing authority for sanctioned posts. They are appointed on the recommendation of the West Bengal College Service Commission.
- The management on the recommendation of a properly constituted interview board selects part-time [Govt.] and contractual whole-time teachers.
- Monastic Faculty members are appointed by the Governing Body of the college on the basis of their academic background.
- Visiting faculty members are selected on the recommendation of the department concerned.
- Non-teaching staff members are selected as per the regulations framed by the state Government.

6.3.8 Industry Interaction / Collaboration

- The college has regular interface with industry to facilitate students' exposure to latest industrial and technological developments. This enhances employment opportunities for students.
- Industrial Chemistry Department has offered its instrumentation facilities and human resources to various industrial units.

6.3.9 Admission of Students

The college ensures publicity and transparency in the admission process as required by the regulating authority by a) advertisement in important newspapers like *The Statesman* and *Anandabazar Patrika*, b) notifying the admission procedures on the official college website www.vidyamandira.ac.in, c) Notifying on the college notice board for the public.

- Admission test and the interview are conducted by the various departments & students are admitted on the basis of a final merit list. The detailed merit list along with the marks secured in the written test and in the viva voce is displayed on the college website. To prepare the merit list the college adheres to the reservation policy of government. To further ensure transparency and fair play the answer scripts are made available to the candidates on request.

6.4 Welfare schemes for

Teaching	GSLI, Teachers' Benefit Fund managed by Teachers' Council of the college.
Non teaching	GSLI, Non-teaching Staff Benefit Fund managed by non-teaching staff of the college.
Students	Scholarship, Medical Help.

6.5 Total corpus fund generated

26,38,891/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Ramakrishna Mission Vidyamandira Alumni Association is registered under the Registered Society Act in 1987.
- The Alumni Association contributes greatly to the overall development of the college and the welfare of its students.
- Among the activities are
 - Endowment lectures
 - Medical grants to the Shramajivi Hospital, Belur, for treatment of students and staff.
 - Scholarship for meritorious but needy students, financial assistance to the college.
 - Funds and support to the hostel for infrastructural development.
- It also conducts celebrations in association with the college, of the National Youth Day (Swamiji's Birth Anniversary) by focusing on a particular district in the state through
 - Inter-school cultural and sports competitions
 - Youth and Teachers' Conferences. This year Nadia district was chosen for these programmes.
- The Alumni Association also publishes its bi-annual newsletter, *Praktanibarta*.

6.12 Activities and support from the Parent – Teacher Association

6.12 Activities and support from the Parent – Teacher Association

- Every year parent teacher meeting takes place and the suggestions made during the meeting are forwarded to the administration for necessary actions. For the session 2016-17 the meeting was organized on 01/10/2016.

6.13 Development programmes for support staff

- The IQAC of the college organized the following programmes for the support staff during the year:
 1. A Seminar on ‘Academic Activities and Teachers’ Increasing Responsibilities’ for the faculty members on 03-09-2016.
 2. A Seminar on ‘New Proforma for Teachers’ Promotion’ for all its Assistant Professors on 09-09-2016.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Energy conservation:**
 - o The College installs a spirit of energy saving in all stakeholders, particularly among the students.
- **Use of renewable energy**
 - o The College has installed a small unit of Grid-connected Solar Electricity Generating System. We have a MoU with CESE limited for this purpose.
- **Efforts for Carbon neutrality**
 - o Installation of Organic Waste Converter in the campus
- **Plantation**
 - o To keep the greeneries in the campus, we regularly maintain the gardens which are looked after by paid staff under the guidance of a monastic member.
 - o Apart from planting saplings there has also been an initiative to name each plant with a placard which mentions their common and scientific name.
 - o Seasonal flower garden is also a unique feature of this college.

Criterion - VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students' Colloquium was systematically introduced to develop research interest among the young learners.
- Special course on 'Practicing Concentration and Building Self Confidence' was introduced for the students to face the challenges of life.

7 The IQAC has successfully implemented most of the plan of action as decided at the beginning of the academic session. Some of these programmes are:

- Full digitization of the Library with RFID system.
- Attainment of Approval from the Calcutta University for the introduction of PhD programme in Philosophy.
- Upgradation of the Certificate course in Photography to a Diploma Course.
- Designated well-equipped offices have been provided to both SVRC and IQAC in the administrative building of the college.
- The Placement Cell has been given the responsibility to prepare and train students for Competitive and Entrance Examinations, e.g. NET/SET.
- The Laboratories of the Departments of Zoology, Microbiology, Industrial Chemistry, Physics and Chemistry were upgraded through funding from DST-FIST Programme.
- Repair of and addition to the college Hostel buildings.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- The College is responsive to the needs of the under privileged sections of our society. The Teachers' Council of the College began a new initiative under its Social Outreach Committee as part of its extension activities with the focus on the academic requirements of the neighbourhood schools as well as provide support to select few organizations/institutions in the rural areas. The teachers contributed generously to the fund and a corpus has been created. The first such programme was taken up at Sarberia in collaboration with Sundarban Sramajibi Hospital. Initial contacts have been established with the neighbourhood schools and it is hoped that the benefit intended would reach the deserving students of these localities.
- The college has developed a comprehensive and effective online feedback system on all aspects of college life (academic, hostel, administration, library, etc). The outgoing students of UG courses are made to compulsorily fill the feedback form online. All concerned individuals are given a report prepared on the basis of the feedback. The confidentiality of the whole process is scrupulously maintained.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 ~~Contribution to environmental awareness / protection~~

- **STRENGTH:**
 - The College is based on a unique philosophy of education which combines the material with the spiritual and offers students the ambience to develop themselves as fully integrated individuals.
 - The College is fully residential in nature as it tries to work under the traditional Gurukula system.
 - The College can boast of near prefect academic disciplines. There has been no disruption of Academic Calendar due to disturbances that institutions of higher learning generally experience in India.
 - The College has a dedicated faculty, highly efficient support staff and a team of monastic members who are available on the campus round the clock and take care of all aspects of the campus, the academic and the personal. It may be mentioned in this connection that the monastic members of the College do not accept any monetary benefit that are available from the Government.
 - The performance of the students of the College in the national level competitive and entrance examinations like, IIT-JAM, JEST, NET, SET, GATE etc has been excellent.
 - The College has an active alumni association which works in close cooperation with the College Administration. It offers scholarship to the existing as well as passed out students. It also offers medical help to the existing students and needy people belonging to the neighborhood.
 - The NSS and NCC wings of the college have been very active and have participated with great enthusiasm in activities like blood donation, fast aid training, health awareness survey, etc.

- **Weakness:**

- The socio-economic background of many of the students (some of them are first and second generation learners) admitted in the college is responsible for poor language competence (both in their mother tongue as well as English). This leads to an unsatisfactory level of comprehensions and communications, particularly in the first two semesters.
- Within the existing structure the College finds it difficult to respond to the varied needs of its students coming from different socio economic and cultural background.
- Students coming from the under privileged section of society (all most 40% of the total strength) generally lack in nutrition that is necessary for proper growth and physical fitness. They also lack the desired level of hygiene consciousness.
- The semester system poses a number of problems which the college has not been able to come to terms with.

- **Opportunities**

- The level of academic excellence which the College has acquired makes it possible for our students to get entry into institutes of global repute. The College has to devise mechanism for translating this potential into a reality.
- The new learning of the age requires greater proficiency in soft skills among students. The College has the necessary technical and infrastructural resources to take this to higher level.
- The vision of the college makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes and disaster management skills, The College with its resources and networking can ensure students' greater participation in these activities.

- **Challenges:**

- Retaining the unique character of the College in an increasingly consumerist society poses a great challenge to the ideas the institution upholds.

8. Plans of institution for next year

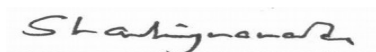
- Introduction of the Mentor-Mentee System for better guidance and monitoring of students
- Introduction of Zoology Honours course
- Redesigning of the Syllabi of all the Departments to align it with the requirements of the Choice based Credit System (CBCS).

Name TANWEER ALAM MAZHARI



Signature of the Coordinator, IQAC

Name SWAMI SHASTRAJNANANDA



Signature of the Chairperson, IQAC
