The Annual Quality Assurance Report (AQAR) of the IQAC of
Ramakrishna Mission Vidyamandira

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

> *2015-16*

1. Details of the Institution

1.1 Name of the Institution

> **Ramakrishna Mission Vidyamandira**

1.2 Address Line 1

> **P.O.- Belur Math**

Address Line 2

> **Dist.- Howrah**

City/Town

> **Belur Math**

State

> **West Bengal**

Pin Code

> **711202**

Institution e-mail address

> **vidyamandira@gmail.com**

Contact Nos.

> **(033) 2654-9181/9632/1115**

Name of the Head of the Institution:

> **Swami Shastrajnananda**

Tel. No. with STD Code:

> **(033) 2654-9181/9632/1115**

Mobile:

| 9432090889 |

Name of the IQAC Co-ordinator:

| **Tanweer Alam Mazhari** |

Mobile:

| **9874141373** |

IQAC e-mail address:

| **vidyamandira@gmail.com** |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| **WBCOGN12205** |

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

| **EC/65/RAR/50 dated 25.10.2013** |

1.5 Website address:

| **www.vidyamandira.ac.in** |

Web-link of the AQAR:

| **http://www.vidyamandira.ac.in/AQAR** |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**A+**	**93.25 on 100**	**2005**	**5years**
2	2nd Cycle	**A**	**3.120 on 4**	**2013**	**5years**
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

| **03/09/2005** |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.   AQAR **2013-14 submitted to NAAC on 26-09-2014**   (DD/MM/YYYY)
ii. AQAR **2014-15 submitted to NAAC on 14-10-2015**   (DD/MM/YYYY)
iii. AQAR_____ _____(DD/MM/YYYY)
iv. AQAR_____ _____(DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

√ ☐

Affiliated College   Yes   No

Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes √   No ☐

Regulatory Agency approved Institution   Yes ☐   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men √   Women ☐

Urban √   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid √   UGC 2(f) √   UGC 12B √

Grant-in-aid + Self Financing -   Totally Self-financing -

1.10 Type of Faculty/Programme

Arts √   Science √ Commerce -   Law -   PEI (Phys Edu) -

TEI (Edu) - Engineering -   Health Science -   Management -

Others   (Specify)   A. Certificate course in 1. Photography, 2. Blood Donors' Motivation and Social Service, 3. Life and Teachings of Swami Vivekananda, 4. Life and Teachings of Holy Mother
B. Diploma Course in 1. Diploma in Book Publishing Management.

1.11 Name of the Affiliating University *(for the Colleges)*

| University of Calcutta |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | UGC |

University with Potential for Excellence	--	UGC-CPE	√
DST Star Scheme	--	UGC-CE	---
UGC-Special Assistance Programme	--	DST-FIST	√
UGC-Innovative PG programmes	--	Any other (*Specify*)	---
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers | 16 |

2.2 No. of Administrative/Technical staff | 03 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | 04 |

2.5 No. of Alumni | 00 |

2. 6 No. of any other stakeholder and
     community representatives | 04 |

2.7 No. of Employers/ Industrialists | 00 |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 29 |

2.10 No. of IQAC meetings held | 06 |

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 04 |

Non-Teaching Staff Students | 01 | Alumni | -- | Others | -- |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

    If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

      Total Nos. | 02 | International | -- | National | -- | State | 1 | Institution Level | 1 |

   (ii) Themes

   | 1. NAAC Assessment and Accreditation: Implementation at the Institutional Level. |
   | 2. Preparation of Students' Attendance Report. |

2.14 Significant Activities and contributions made by IQAC:

- The IQAC organized the first **Academic Audit** on 9th Oct 2015 with Dr. Pabitra Sarkar, renowned academician and former Vice Chancellor of Rabindra Bharati University as the external expert. The Principal, Swami Shastrajnananda and the IQAC coordinator, T.A. Mazhari were the internal members of the Auditing committee.

- The IQAC organized orientation programmes for the **newly-recruited teachers** (on 10th Dec 2015) and **non-teaching staff** (on 9th Dec 2015) to familiarize them with the College's long tradition and its present working atmosphere. Both the Principal and the IQAC convenor exhorted them to continue the academic philosophy that the institution stands for and also prepare themselves for the new challenges that the fast changing world is throwing at them.

- The IQAC spearheaded the preparation for the UGC Inspection Teams' visit for the renewal of the Autonomous status of the college. This visit took place on 26-27th May 2016. The UGC team was satisfied with the functioning of the college and its achievements in different spheres and recommended the continuation of autonomy for the next six years.

- The IQAC took the initiative for upgrading the Certificate Course in Photography to a One year Diploma Course. The Calcutta University gave the necessary permission and the college decided to introduce the course from the academic session beginning July 2016.

- As part of the consultancy outreach of the IQAC its coordinator visited colleges across different districts of West Bengal ranging from Cooch Behar to South 24 Parganas to help them in improving their academic quality and prepare themselves for NAAC (Re) Accreditation.

2.15 Pl

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
ACADEMIC Introduction of M Phil courses in Sanskrit and Philosophy under Swami Vivekananda Research Centre.	Both the courses were introduced from the academic session 2015-16
Introduction of a Certificate Course in DTP and Proof Reading	Certificate Course in DTP and Proof Reading has been introduced and has received a good response
Introduction of a General Course in Zoology	General Course in Zoology has been introduced
Facilitating preparatory work for receiving grant by Science Departments under DST-FIST Programme	Dr. Syed Shahed Riaz of the Dept. of Chemistry has been granted a project under DST-SERB Programme
ADMINISTRATIVE Providing separate accommodation to the IQAC and Swami Vivekananda Research Centre	Designated well equipped offices have been provided to both SVRC and IQAC in the administrative building of the college
Appointment of new staff members in the Department of Accounts, Laboratory and Library	2 Laboratory Attendants, 1 Library Peon and 1 Accounts-cum-Data Entry Operator were recruited.
Appointment of Peon	1 Peon has been recruited for the office work.
Conducting an Academic Audit	An Academic Audit of the college was conducted on 9th Oct 2016 under the auspices of the IQAC
Providing Seed Money for Research under SVRC	A Grant of Rs. 25,000/- has been provided to the Department of Microbiology for a Research Project by the SVRC from its 'Seed Money for Research'
INFRASTRUCTURE Upgradation of Laboratories in Physics (2), Computer Science, Electronics and Chemistry.	a) Upgradation of 1 Physics Laboratory b) Upgradation of 1 Chemistry Lab
Extension of floors in the newly constructed building	Two floors were added to the newly constructed building

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate --   Any other body --

Provide the details of the action taken

> The AQAR was placed before the Governing Body and its approval was received in the meeting dated 27 September 2016.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the	Number of	Number of	Number of	Number of value

Programme	existing Programmes	programmes added during the year	self-financing programmes	added / Career Oriented programmes
Ph.D.	**03**	--		
M.Phil.	--	03		
PG	05	--		
UG	**Hons. & Gen:13 Gen: 03**	1 (Zoology Gen.)		
PG Diploma	-	-		
Advanced Diploma	-	-		
Diploma	--	01	01	
Certificate	03	01	04	
Others	03	05	08	
Total	30	11	13	
Interdisciplinary	-	-	-	
Innovative	-	-	-	

1.2　(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
　　　(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25 (includes Ph.D., M.Phil., PG, UG Hons. and Diploma Courses)
Trimester	--
Annual	--

1.3 Feedback from stakeholders*　　Alumni 　√　　Parents 　√　　Employers 　√　　Students 　√

*Ple

- The college has ensured that the Departments relook at their syllabi on a regular basis and make necessary changes on the basis of development in their respective disciplines as well as the feedback received from all stake holders. Keeping this general policy in mind some of the Departments did make major changes in their syllabi in the session 2015-16. Some of these changes are:
- The Dept. of Microbiology has increased the full marks UG syllabus from 800 to 1000 keeping in mind the increase in content.
- The Department of History included a 50 marks project for the BA 3rd year students so that they get adequate exposure to research methodologies.
- The Department of Chemistry has restructured the syllabus of their Inorganic section based on the feedback received from students.

1.4
- The Department of Philosophy has added a new paper of 100 marks for UG students in which they would be familiarised with major philosophical texts in the original. For the academic session they have included *Problem of Knowledge* by A.J.Aiyer and *Vedantasara* by Sadananda.

Rev

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> - Zoology (General)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	22	21	---	4* + 4#

* Management Appointed Full Time Faculty.   # Govt. Appointed Part Time Teachers

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	23	--	--	--	--	--	--	1	23

2.4 No. of Guest and <u>Visiting faculty</u> and Temporary faculty

130

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	7	30	9
Presented papers	4	4	2

Resource Persons	3	7	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The college has introduced lectures by eminent academicians through video conferencing with a provision for two-way interaction. One full course on *Sankara's Vedanta* for MA IV Sem Philosophy students was taken by Swami Sarvapriyananda from Hollywood, USA. Prof. Shantanu Ghosh, presently a visiting faculty at a University in Italy taught Micro-Economics and Development Economics to the UG students of the Economics Department.

- All other innovative practices introduced earlier have been further strengthened and the IQAC has been able to ensure that more and more teachers make use of ICT methods and other interactive and research-oriented teaching methods. Project work now finds a place in the syllabus of many Departments.

2.7 Total No. of actual teaching days
      during this academic year

      220

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

      Introduction of CGPA System

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

      43

2.10 Average percentage of attendance of students

      92 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG- Bengali	14	0	100	0	0	100
UG- Sanskrit	10	60.00	100.00	0.00	0	100
UG- Pol. Sc	8	0.00	50.00	50.00	0	100
UG- Philosophy	9	0.00	44.44	55.56	0	100
UG- English	9	0.00	55.56	44.44	0	100
UG- History	8	0.00	62.50	37.50	0	100
UG- Economics	7	0.00	85.71	14.29	0	100
UG- Chemistry	22	18.18	100.00	0.00	0	100
UG- Physics	13	0.00	92.31	7.69	0	100
UG- Comp. Sc	8	12.50	100.00	0.00	0	100
UG- Industrial Chemistry	16	18.75	100.00	0.00	0	100
UG- Microbiology	11	9.09	90.91	9.09	0	100
UG- Math	14	0.00	64.29	35.71	0	100
PG – App.	24	45.83	100.00	0.00	0	100

Chemistry						
PG – Math	9	0.00	100.00	0.00	0	100
PG- Bengali	10	0.00	100.00	0.00	0	100
PG - Sanskrit	16	25.00	100.00	0.00	0	100
PG – Philosophy	8	0.00	100.00	0.00	0	100
Photography	164	15.24	75.00	19.51	0	94.51

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- All ideas related to quality enhancement and assurance in teaching, learning and evaluation are discussed on a regular basis at the IQAC and concrete proposals are forwarded to the concerned Departments for their implementation.

- The implementation of its proposals is constantly monitored by the IQAC through feedbacks from the Departments.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	5	1	14
Technical Staff	12	1	2	01

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC takes particular interest in promoting research climate in the institution. The positive response to the programmes of the Swami Vivekananda Research Centre is the outcome of this special emphasis.
- The IQAC encourages Faculty members to apply for Minor and Major research projects funded by the UGC and other institutes engaged in promoting research. At present there are nine ongoing Minor Research projects. Seven more proposals have been submitted to the UGC for approval in the current session.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5	4	--	--
Outlay in Rs. Lakhs	15.27	9.85	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	19	16
Non-Peer Review Journals	-	-	-
e-Journals	-	-	3
Conference proceedings	3	6	8
Books		1	7
Edited Books		1	4
Chapter/Article in Books	1	4	9

3.5 Details on Impact factor of publications:

Range | Ind. Chem.- 7.458 Physics – 3.289 | Average | | h-index | | Nos. in SCOPUS |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2015-16	SVRC	25,000/-	25,000/-
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Research Grant)	2015-16	DST-SERB	2,20,000/-	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | 5 | Chapters in Edited Books | 6 |

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [√]   CPE [√]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (DST) [√]

3.10 Revenue generated through consultancy [14,700/-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	7	8	5	--	33
Sponsoring agencies	RKMV	RKMV, UGC	RKMV	--	RKMV, Govt. of West Bengal

3.12 No. of faculty served as experts, chairpersons or resource persons [9]

3.13 No. of collaborations   International [-]   National [3]   Any other [-]

3.14 No. of linkages created during this year [-]

3.15 Total budget for research for current year in lakhs:

From Funding agency –UGC and State Govt. [--]

From Management of University/College [02.00]

Total [02.00]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	---	---

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

08

26

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 29   SRF 6   Project Fellows --   Any other 34

3.21 No. of students Participated in NSS events:

University level --   State level 160

National level --   International level --

3.22 No. of students participated in NCC events:

University level --   State level 02

National level -   International level 01

3.23 No. of Awards won in NSS:

University level --   State level --

National level --   International level --

3.24 No. of Awards won in NCC:

University level --   State level --

National level --   International level --

3.25 No. of Extension activities organized

University forum --   College forum --

NCC 02   NSS 19   Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

• The College organized Vivekananda Sanmelan in East Midnapore District as part of its annual outreach programme for school and college students.

- Books and stationery were distributed to the needy children of the neighbourhood schools through the Brahmananda Book Bank.

- Monastic members of the college participated in value-added programmes meant especially for the youth.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.606 Acers	-	-	5.606 Acers
Class rooms	46	12	-	58
Laboratories	29	4	-	33
Seminar Halls	04	01	-	05
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	17	UGC, State Govt. & Central Govt.	17
Value of the equipment purchased during the year (Rs. in Lakhs)	93.86	81.58	UGC & State Govt.	175.44
Others				

4.2 Computerization of administration and library

- All administrative facilities (Main Office, Accounts, Students' attendance, Examination System) have been fully computerized. Students' attendance and the examination system use indigenously developed software. Wi-Fi facilities have been provided to Principal Office, Main Office, Teachers Room, Accounts Office, Chemistry Dept., Computer Science Dept., English Dept., History Dept., Philosophy Dept., Sanskrit Dept. and Photography Dept.

- The Library has been taking appropriate steps to computerize the library's housekeeping operations. The library is fully automated in its cataloguing part. **Vivekananda Library Management System** software is presently being utilized for library automation. Databases of books are created and being updated. Facilities for searching Databases are also available to all users in the Ground floor of the Library. OPAC (Online Public Access Catalogue) is also available. The library has subscribed to Annual online journals & e-books from INFLIBNET and SAGE.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	56629	48,43,091	5479	16,49,420	62108	64,92,511
Reference Books	406		12		418	

e-Books	97000	38000	135000
Journals	60	3100	5755
e-Journals	6020		6020
Digital Database			
CD & Video	170	189	359
Others (specify)	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	245	4	Yes	04	01	21	67	22
Added	4	0	Yes	0	0	0	0	0
Total	249	4	Yes	04	01	21	67	22

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> No new training programme for technology upgradation was organised during the year as there was no need for such a programme.

4.6 Amount spent on maintenance in lakhs:

i) ICT

2.99

ii) Campus Infrastructure and facilities

37.24

iii) Equipments

10.46

iv) Others

1.30

Total :

51.99

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students were collectively and individually motivated to apply for various scholarships available to them.
- Awareness programmes have been organized under the Equal Opportunities Cell of the college.
- Anti-ragging awareness programmes were organized and students were made to

- Identification of students in need of Remedial classes by departments concerned in the students' 'Open House' as well as through the continuous assessment process.

5.2 Efforts

- After the publication of results Heads of the Departments and the Administration participate in the 'Results Consideration Meeting' to track students' progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil	Others
548	124	52	52	162

(b) No. of students outside the state

9

(c) No. of international students

1

Men

No	%
0	0

Women

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Photography Course(Category wise data not maintained)	Total	General	SC	ST	OBC	Physically Challenged	Photography Course(Category wise data not maintained)	Total
511	**133**	**16**	**64**	**5**	**180**	**909**	**408**	**165**	**35**	**163**	**5**	**162**	**938**

Demand ratio   UG 33:1   Dropout %   2%
                PG   6:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Departments of Sanskrit, Bengali, Philosophy and Mathematics provide coaching for NET/SET.
- The Department of Applied Chemistry provides coaching for GATE.
- Other departments (which offer postgraduates courses) have designed their syllabi in such a manner that it covers the necessary areas for appearing at the NET/SET.

No. of students beneficiaries

148

5.5 No. of students qualified in these examinations

NET | 3 | SET/SET | 4 | GATE | 17 | CAT | -- |

IAS/IPS etc | -- | State PSC | .... | UPSC | ... | Others | .... |

5.6 Details of student counselling and career guidance

- The Career Counseling Committee of the Teachers Council offers guidance to students collectively as well as individually.
- To enhance the employability of the students soft skills like language acquisition are also imparted to them.
- The Department of English has incorporated certain aspects of advertising in its syllabi for improving the soft skills of the students.

No. of students benefitted

113

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
…..	……	…..	1

5.8 Details of gender sensitization programmes

- The college has not conducted any formal gender sensitization programme till now. However, various Departments (eg. English, History, etc) have incorporated certain aspects of gender studies in their syllabi.

- The teachers see to it that students are kept aware of gender issues in the way they approach the relevant topics in the classroom.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   `--`   National level   `--`   International level   `--`

No. of students participated in cultural events

State/ University level   `50`   National level   `8`   International level   `1`

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   `--`   National level   `--`   International level   `--`

Cultural: State/ University level   `12`   National level   `3`   International level   `1`

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	244	2383000/-
Financial support from government	314	6345000/-
Financial support from other sources	54	145000/-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

Poster Presentation/Quiz: State/ University level [1]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [1]

5.13 Major grievances of students (if any) redressed: **There has been no major grievances of students.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college was established to fulfil the dream of Swami Vivekananda who had visualized an institute, which will combine the best of the east and the west. Established in conformity with the ancient gurukula system the college tries to give concrete shape to what Swamiji had confided his vision of an ideal educational institution in a conversation with Sri Sarat Chandra Chakraborty in 1900. Some of the salient features of the college's mission are:

- Rehabilitating the past glories of our motherland through regular awareness seminars, workshops, and exhibition.
- Combining the best elements of education with man-making and character building as its mission.
- Upholding the Indian ideals of devotion, wisdom, honesty through regular exposure of Indian spiritual heritage to students.
- Aiming to implant such education as to enable a person to stand on his feet by allowing students to actively participate both in curricular as well as co-curricular social activities.
- To help manifest the perfection already in man.
- To help students successfully prepare themselves for global competence.

- The college has a comprehensive management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- The IQAC ensures quality in curriculum development through:
  - o   Regular Meeting of Board of Studies of the concerned Departments.
  - o   Feedback from Students.
  - o   Feedback from Alumni.
  - o   Interaction with Industry.
  - o   Interaction with Parents.

6.3.2 Teaching and Learning

- Up-gradation of the existing programmes.
- Introducing innovations in the existing programmes.
- Greater focus on ICT-based learning.
- Special coaching facilities for students for competitive and entrance examinations.

6.3.3 Examination and Evaluation

No further change has been incorporated in the Examination and Evaluation system as the existing system has proved to be efficient and effective.

6.3.4 Research and Development

- The IQAC has taken an initiative to promote interdisciplinary research by encouraging Departments to explore areas of convergence with each other and submit proposals which can qualify as 'Interdisciplinary Research Projects'.
- College has successfully introduced three MPhil programmes in Sanskrit, Philosophy and Bengali under Swami Vivekananda Research Centre.
- Under the guidance of the IQAC in the session 2015-16 four UGC Minor Research Programmes have been completed and five more are still in progress.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A language Laboratory has been established with a fully equipped audio-visual unit with sufficient number of computers.

- Zoology lab is being upgraded to facilitate the introduction of an Honours course in the subject in the session 2017-18.

- A new software programme has been successfully introduced to prepare the results for the college examinations and other administrative works.

- The Tally software is also being upgraded for the College Accounts Department.

6.3.6 Human Resource Management

- The college does not have the appointing authority for sanctioned posts. They are appointed on the recommendation of the West Bengal College Service Commission.
- The management on the recommendation of a properly constituted interview board selects part-time [Govt.] and contractual whole-time teachers.
- Monastic Faculty members are appointed by the Governing Body of the college on the basis of their academic background.
- Visiting faculty members are selected on the recommendation of the department concerned.
- Non-teaching staff members are selected as per the regulations framed by the state Government.

6.3.8 Industry Interaction / Collaboration

- The college has regular interface with industry to facilitate students' exposure to latest industrial and technological developments. This enhances employment opportunities for students.

- Industrial Chemistry Department has offered its instrumentation facilities and human resources to various industrial units.

6.3.9 Admission of Students

- The college ensures publicity and transparency in the admission process as required by the regulating authority by a) advertisement in important newspapers like The Statesman and Anandabazar Patrika, b) notifying the admission procedures on the official college website www.vidyamandira.ac.in, c) Notifying on the college notice board for the public.

- Admission test and the interview are conducted by the various departments & students are admitted on the basis of a final merit list. The detailed merit list along with the marks secured in the written test and in the viva voce is displayed on the college website. To prepare the merit list the college adheres to the reservation policy of government.
    o To further ensure transparency and fair play the answer scripts are made available to the candidates on request.

6.4 Welfare schemes for

Teaching	**GSLI, Teachers' Benefit Fund managed by Teachers' Council of the college.**
Non teaching	**GSLI, Non-teaching Staff Benefit Fund managed by non-teaching staff of the college.**
Students	**Scholarship, Medical Help.**

6.5 Total corpus fund generated   23,70,917/-

6.6 Whether annual financial audit has been done   Yes √   No --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Although the academic audit was not conducted by any external agency it did have a senior academician as external expert	Yes	IQAC
Administrative	No		Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [√]   No [ ]

For PG Programmes   Yes [√]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- No new initiative has been implemented since the existing system is functioning

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- The Ramakrishna Mission Vidyamandira Alumni Association is registered under the Registered Society Act in 1987.
- The Alumni Association contributes greatly to the overall development of the college and the welfare of its students.
- Among the activities are:
  1. Endowment lectures
  2. Medical grants to the Shramajivi Hospital, Belur, for treatment of students and staff.
  3. Scholarship for meritorious but needy students, financial assistance to the college.
  4. Funds and support to the hostel for infrastructural development.
- It also conducts celebrations in association with the college, of the National Youth Day (Swamiji's Birth Anniversary) by focusing on a particular district in the state through
  1. Inter-school cultural and sports competitions
  2. Youth and Teachers' Conferences. This year East Midnapore district was chosen for these programmes.
- The Alumni Association also publishes its bi-annual newsletter, *Praktanibarta*.

6.12 Activities and support from the Parent – Teacher Association

- Every year parent-teacher meetings take place and the suggestions made during the meeting are forwarded to the administration for necessary actions. This year the meeting was organized on 10-10-2015.

6.13 Development programmes for support staff

- Workshop was organized on 17.04.2015 to train the concerned non-Teaching staff on using the newly-developed software for examination and administrative purpose.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Energy conservation:**
  - o The College installs a spirit of energy saving in all stakeholders, particularly among the students.
- **Use of renewable energy**
  - o The College has installed a small unit of Grid-connected Solar Electricity Generating System. We have a MoU with CESC for this purpose.
- **Efforts for Carbon neutrality**
  - o Installation of Organic Waste Converter in the campus
- **Plantation**
  - o To keep the greeneries in the campus, we regularly maintain the gardens which are looked after by paid staff under the guidance of a monastic member.
  - o Apart from planting saplings there has also been an initiative to name each plant with a placard which mentions their common and scientific name.
  - o Seasonal flower garden is also a unique feature of this college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college has started imparting education through video conferencing in the Departments of Philosophy and Economics. Other Departments are also being encouraged to make use of this facility.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC has successfully implemented most of the plan of action as decided at the beginning of the academic session. Some of these programmes are:
- MPhil courses in Sanskrit, Bengali and Philosophy were introduced under the aegis of the SVRC
- A Certificate Course in DTP and Proof Reading has been introduced
- A General Course in Zoology has been introduced
- Designated well-equipped offices have been provided to both SVRC and IQAC in the administrative building of the college
- An Academic Audit of the college was conducted on 9th Oct 2016 under the auspices of the IQAC
- The Laboratories of the Departments of Physics and Chemistry were upgraded
- Infrastructural development of the college was continued with the addition of two floors to the newly constructed building

- The college has developed a comprehensive and effective online feedback system on all aspects of college life (academic, hostel, administration, library, etc). The outgoing students of UG courses are made to compulsorily fill the feedback form online. All concerned individuals are given a report prepared on the basis of the feedback. The confidentiality of the whole process is scrupulously maintained.
- The college has started imparting education through video conferencing in the Departments of Philosophy and Economics. Other Departments are also being encouraged to make use of this facility.

7.4 Contribution to environmental awareness / protection

- Installation of Organic Waste Converter
- Use of alternative energy sources especially Solar power
- Plantation of saplings and landscaping of the campus

7.5 Whether environmental audit was conducted?   Yes [ ]   No [no]

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- **Weakness:**
  - The socio-economic background of many of the students(some of them are fast and second generation learners) admitted in the college is responsible for poor language competence(both in their mother tongue as well as English).This leads to an unsatisfactory level of comprehensions and communications, particularly in the fast two semesters.
  - Within the existing structure the College finds it different to respond to the varied needs of its students coming from different socio economic and cultural background.
  - Students coming from the under privileged section of society (all most 40% of the total strength) generally lack in nutrition that is necessary for proper growth and physical fitness. They also lack the desired level of hygiene consciousness.
  - The semester system poses a number of problems which the college has not been able to come to terms with.
- **Opportunities**
  - The level of academic excellence which the College has acquired makes it possible for our students to get entry into institutes of global repute. The College has to devise mechanism for translating this potential into a reality.
  - The new learning of the age requires greater proficiency in soft skills among students. The College has the necessary technical and infrastructural resources to take this to higher level.
  - The vision of the college makes it imperative to engage in socially relevant programmes such as organising voluntary blood donation camps, AIDS awareness programmes and disaster management skills, The College with its resources and networking can ensure students' greater participation in these activities.

- **Challenges:**
  - Retaining the unique character of the College in an increasingly consumerist society poses a great challenge to the ideas the institution upholds.

8. **Plans of institution for next year**

The IQAC has planned the following programmes for implementation in the academic year 2016-17:
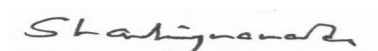
- Observance of the Platinum Jubilee Celebration of the College in a manner befitting the occasion. The focus has to be mostly on academic programmes particularly Seminars, publications, etc. Some cultural and sporting competitions would also be organized.

- The old building of the college is in need of repair and renovation. The IQAC has been able to convince the administration to take up the matter in all seriousness.

- It has also been decided to strengthen the Placement Cell and expand the scope of its activities.

- It has been planned to start a training programme for NET/SET under the Placement Cell of the college.

- As part of its programme for encouraging research the IQAC has taken the initiative to foster Interdisciplinary Research by the Departments.

- Keeping environmental concerns in mind the IQAC has decided to conduct an environment audit for the college.

Name TANWEER ALAM MAZHARI   *Name   SWAMI SHASTRAJNANANDA   .*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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