

Regulations relating to Admission and Examination for the semester wise Four-Year B.A./B.Sc. Programme conducted by Ramakrishna Mission Vidyamandira

1. Title and Commencement:

1.1 Ramakrishna Mission Vidyamandira (RKMV) will be implementing the National Education Policy 2020, as per the circular issued by the Government of West Bengal, Department of Higher Education University Branch (Notice no. 266(31)-Edn(U)-EH/1U-45/2020(Pt.) dated 17th March 2023)

1.2 These Regulations shall come into force with effect from the academic session 2023-2024.

2. Duration of the Programme:

The B.A./ B.Sc. Programme shall be for a minimum duration of eight (08) semesters (with an exit option after completion of 2nd /4th /6th semesters) of six months each, i.e., the odd semesters will start ordinarily in the month of July and the even semesters in the month of January of every year.

A student pursuing a regular course of study for semester wise degree course shall have to clear all semesters in all respect within a span of seven years from the year of admission to the particular programme, failing which enrolment of the student shall stand cancelled.

Explanation: A student already admitted in one programme may seek fresh admission with different course/ subject combination (with respect to Major/ Minor subjects) subject to clause no 4. In such a case, the 7 years will be calculated from the date of his fresh admission.

3. Applicability of the Regulations:

a) These regulations shall be applicable to the students taking admission to the Under Graduate Programme from the academic session 2023-2024.

b) Students who have successfully obtained any U.G. degree earlier are not eligible to take admission into above course.

4. Admission Regulations:

4. (a) A student who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission to the 1st semester of the 4-year Under Graduate Programme (Honours /Honours with Research) with multiple entry and multiple exit scheme*, provided the candidate has also passed in English in the previous qualifying examination, having full marks in the subject not less than 100 and fulfils the conditions as laid down in the clauses 5. However, no student shall be allowed to take admission after a lapse of more than 3 years from the year of passing the previous qualifying examination.

4. (b) Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All-India Boards/Councils are not required to submit the Migration Certificate for getting admission in this college.

*Multiple entry and multiple exit scheme will come into effect from the date as will be decided by the Academic Council and Governing Body. As of now multiple entry and multiple exit scheme is not allowed, specific notification will be served once the decision has been taken.

5. Eligibility Criterion:

For the purpose of determining eligibility for admission to the Under Graduate Programme (Honours /Honours with Research), students must fulfil the eligibility conditions mentioned in the Table 1.

Table 1

Programme Name	Major Subject	Eligibility 1: Year of Passing	Eligibility 2: Subject Specifications in Higher Secondary or equivalent level
B.A. (Honours /Honours with Research)	Bengali	Current and previous years	Bengali
	English		English
	Sanskrit		----
	History		----
	Philosophy		----
	Political Science		----
B.Sc. (Honours /Honours with Research)	Economics		Mathematics
	Physics		Mathematics, Physics
	Chemistry		Mathematics, Chemistry
	Mathematics		Mathematics
	Zoology		Chemistry, Biology
	Microbiology		Chemistry, Biology, Mathematics
	Industrial Chemistry		Chemistry
	Computer Science		Mathematics

Seat reservation for admission in the first semester class of four-year (eight semesters) degree courses of studies shall be guided by the West Bengal State Higher Educational Institutions (Reservation in Admission), Act, 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2014 and Memorandum No. 339-Edn (CS)/OM-74L/2023, dt. 26.05.2023.

6. Attendance

6.1. A student attending at least 75% of the total number of classes (paper wise) held shall be allowed to sit for the concerned Semester Examinations subject to fulfilment of other conditions laid down in the regulations.

6.2. A student attending at least 60% but less than 75% of the total number of classes (paper wise) held shall be allowed to sit for the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfilment of other conditions laid down in the regulations.

6.3. A student attending less than 60% of the total number of classes (paper wise) held shall not be allowed to sit for the concerned Semester Examinations. He will then have to take admission to the corresponding Semester in the very next year, attend the classes and appear at the said Semester Examination, subject to clause 16.

Explanation: A student who was ineligible to appear at, say, 3rd Semester-end Examination in terms of Clause 6.3, may take admission to 4th Semester and appear at 4th Semester-end Examinations. However, such student has to take admission to the 3rd Semester, in the very next year without pursuing any other Semester Course simultaneously, subject to clause 16.

6.4. Such attendance will be calculated from the date of commencement of classes or date of admission, whichever is later.

7. Subjects of Major & Minor subjects for Undergraduate programme:

(i) Major Subjects: History, English, Bengali, Political Science, Sanskrit, Philosophy, Economics, Mathematics, Physics, Zoology, Chemistry, Microbiology, Computer Science and Industrial Chemistry.

(ii) Minor Subjects: History, English, Bengali, Political Science, Sanskrit, Philosophy, Economics, Mathematics, Physics, Zoology, Chemistry, Microbiology, Computer Science, Electronics and Statistics.

8. Outline of CURRICULUM AND CREDIT FRAMEWORK (CCF):

Category of subjects:

A) Major Subject: Subject of main focus and the degree will be awarded in that subject.

B) Discipline Specific Core Course (DSCC): A compulsory course, to be studied by a student as a core requirement of the Major subject.

C) Minor Subject: A subject to be studied by the student with lesser number of courses other than the major subject.

D) Ability Enhancement Course (AEC): Ability Enhancement Courses (AEC) are the courses based on the knowledge of languages. There shall be two AEC courses each on a) Compulsory English b) MIL (Bengali)/ Alternative English, distributed over the first four semesters.

E) Skill Enhancement Courses (SEC): These courses are designed to provide skill-based knowledge and are aimed at providing competencies, skills etc.

F) Value Added Course (VAC): There shall be 4 VACs. In the 1st semester there shall be 1 VAC in “Environmental Science” and other VAC will be provided by the student’s major subject department. In the 2nd semester there shall be 1 VAC in “Indian Spiritual Heritage” & and the other VAC will be provided by the student’s major subject department.

G) Summer Internship: All the students are required to do one Summer Internship at the end of the 4th semester.

H) Multi-Disciplinary Course (MDC): There shall be 3 MDCs to be studied in the first 3 semesters. In the 1st semester students will study “Comparative studies on Cultural and Philosophical tradition”. Student, who’s major is from Humanities and Language disciplines group will study Basic Science 1 and Basic Science 2 in their 2nd and 3rd semester respectively. Liberal Arts 1 and Liberal Arts 2 will be the MDC course for the students in the 2nd and 3rd semester whose major course is from science discipline.

I) Research/ Dissertation:

a) A student may opt for Honours with research degree in the 8th semester if he obtains at least 75% marks in his major courses up to 6th semester.

b) A student choosing a 4-year Bachelor’s degree (Single major with Research course) is required to take up a research project under the guidance of a faculty member. The students shall have to complete the Research project of 12 credits in the 8th semester.

c) Students pursuing 4-year Single major Degree without Research shall have to take up to 3 additional DSCCs (should be a Project work/ dissertation/Seminar & the course will be of 4 credits each) in 8th semester.

9. Course Structure:

Table-2

	DSCC (Major)	Minor	MDC	SEC	AEC	VAC	Summer Internship	Research/ Dissertation	Total Credit
Semester									
1	1x4= 4	1x4= 4 (M1)	1x3= 3	1x3= 3	1x2= 2	2x2= 4			20
2	1x4= 4	1x4= 4 (M1)	1x3= 3	1x3= 3	1x2= 2	2x2= 4			20
3	2x4= 8	1x4= 4 (M2)	1x3= 3	1x3= 3	1x2= 2				20
4	4x4= 16	1x4= 4 (M2)			1x2= 2				22
5	4x4= 16	1x4= 4 (M2)					2		22
6	4x4= 16	1x4= 4 (M1)							20
7	4x4= 16	1x4= 4 (M1)							20
8	1x4= 4	1x4= 4 (M2)						12	20
Credits	21x4=84	8x4=32	3x3=9	3x3=9	4x2=8	4x2=8	1x2=2	1x12=12	164
Marks	21x100= 2100	8x100= 800	3x75= 225	3x75= 225	4x50= 200	4x50= 200	1x50= 50	1x300= 300	4100

Marks= 25 marks per credit.

*Students who will not pursue Dissertation/ Research work, will have to study additional 3 DSC/ Core Papers, of 4 Credits each, in the 8th semester.

M1 and M2 are two minor courses.

Summer Internship is to be done at the end of the 4th semester.

10. Disciplines:

Types of subjects:

- i) Major Courses: All students shall have to take 21 DSCCs of one subject. In addition, students who do not qualify or opt for “4-year degree course-by research”, will have to take three additional DSCC courses with provision for project-based evaluation (As mentioned in the syllabus of the respective subject). Each Major course will be of 4 credits (3 Th+1 Practical/ Tutorial).

- ii) Minor Courses: The course contents of all minor courses in the Sem 1 and Sem 2, are identical with the respective major courses of that subject in the same semester. The course contents of Minor and Major of the same subject in other semesters may be different.

Students will choose two minor subjects in his 4-year UG programme. The choice of the minors will be as follows:

Table-3

Group 1	Group 2	Group 3	Group 4
Computer Science	Mathematics	Philosophy	Bengali
History	Political Science	Statistics	Economics
Industrial Chemistry	Sanskrit	Electronics	Physics
Chemistry	Zoology	Microbiology	English

1st Minor (to be studied in the 1st, 2nd, 6th and 7th semesters) - A student is allowed to choose the 1st minor (M1) from any of the groups from the table (Table-3) apart from the group from which he has chosen his major (provided the student satisfy the subject specifications mentioned in the Table 4). At the end of the 1st year a student has the provision to apply for a swapping of his major subject with his 1st minor subject, provided he fulfils the necessary requirements set by the institution and in Table 1.

2nd Minor (to be studied in the 3rd, 4th, 5th and 8th semesters) – A student can choose his 2nd minor (M2) subject apart from his major and 1st minor subject (provided the student satisfy the subject specifications mentioned in the Table 4).

Each Minor course will be of 4 credits (3 Th+1 Practical/ Tutorial).

Table 4

Minor Subject	Subject Specifications in Higher Secondary or equivalent level
Bengali	----
English	----
Sanskrit	----
History	----
Philosophy	----
Political Science	----
Economics	----
Physics	Physics
Chemistry	Chemistry
Mathematics	Mathematics
Zoology	Chemistry, Biology
Microbiology	Chemistry, Biology
Computer Science	----
Electronics	Physics
Statistics	Mathematics

- iii) Multi-Disciplinary Course (MDC): A student will have to take three MDCs (one in each of the first three semesters). Each course will be of 3 credits. In the 1st semester students will study “Comparative studies on Cultural and Philosophical tradition”. Liberal Arts 1 will have three modules (1 credit each) offered by History, Political Science and Philosophy departments. Liberal Arts 2 will contain three modules (1 credit each) offered by English and Sanskrit departments and 1 credit module will be of

- Library Science. Basic Science 1 will comprise of three modules (1 credit each) posed by Zoology, Microbiology and Chemistry departments. Computer Science, Physics and Mathematics departments each will offer 1 module of 1 credit each in Basic Science 2.
- iv) Skill Enhancement Course (SEC): SEC courses are based upon skill enhancement. Student shall study 3 SECs based on Major subjects. Each course will be of 3 credits (2 Th+1 Practical/Field work/Project/Practical Assignment).
- v) Value Added Course (VAC): There shall be 4 VAC courses of 2 credits each. There will be no Practical/Tutorial component in these courses.
- vi) Ability Enhancement Course (AEC): All students shall have to study 4 AEC courses of 2 credits each (one in each of the first 4 semesters). There will be a compulsory AEC, viz-a-viz Compulsory English which shall be studied in the 2nd and 4th semesters and there will be an optional AEC (MIL (Bengali) / Alt. Eng) to be studied in the 1st and 3rd semesters. There will be no Practical/Tutorial component in these courses.

11. List of subjects of the Major/ Minor courses offered under Ramakrishna Mission Vidyamandira

Table 5

Major Courses			Minor Courses	
1. Bengali			1. Bengali	
2. English			2. English	
3. Sanskrit			3. Sanskrit	
4. History			4. History	
5. Philosophy			5. Philosophy	
6. Political Science			6. Political Science	
7. Economics			7. Economics	
8. Zoology			8. Zoology	
9. Mathematics			9. Mathematics	
10. Physics			10. Physics	
11. Chemistry			11. Chemistry	
12. Industrial Chemistry			12. Statistics	
13. Microbiology			13. Microbiology	
14. Computer Science			14. Computer Science	
			15. Electronics	
AEC	MDC		VAC	SEC
1. Compulsory English	1. Comparative studies on Cultural and Philosophical tradition		1. Environmental Science	1. Department Specific Courses
2. Alternative English	2. Liberal Arts 1	2. Basic Science 1	2. Indian Spiritual Heritage	
3. MIL(Bengali)	3. Liberal Arts 2	3. Basic Science 2	3. Department Specific Courses	

12. Nomenclature of degrees:

1. Students taking up the Major subject from the Science Discipline shall pursue B.Sc. degree.

2. Students taking up the Major subject from the Humanities & Language Discipline shall pursue B. A. degree.

* Science Disciplines: Economics, Zoology, Mathematics, Physics, Chemistry, Industrial Chemistry, Statistics, Microbiology, Computer Science and Electronics.

Humanities and Language Disciplines: Bengali, English, Sanskrit, History, Political Science and Philosophy.

\$ Statistics and Electronics will be offered as Minor subjects only.

13. The learning hours for students are specified as follows (year-wise):

Table-6

Category	Duration	Hours	Total hours
i. Classroom teaching/ learning hours/ tutorials / class tests/ quiz/ other assessments including formative assessments ii. Lab work/ practical/ innovation labs/ projects/ incubation labs	30weeks	20 hrs per week	600
iii. Yearly and half-yearly examinations	10 days	2 hrs per day	20
iv. Sports/ games / physical activity / yoga	30 weeks	1.5 hrs per day	270
v. Social/ community work (like adult education, teaching in NGOs or Out of school students, environment related, gender sensitization), NCC/ shramdan (School cleaning, building, decoration)	30 weeks	4 hrs per week	120
vi. Celebration of festivals in institutes, music performance, Drama etc.	1. Regular prayer for 55mins (30 weeks) 2. Bhatri varan (2 hrs) 3. Sarodatsav (2 hrs) 4. Saraswati Puja (2 hrs) 5. Barshabaran (2 hrs)		173
vii. Any other type of learning as may be notified by the regulators concerned	1. Tejasananda quiz competition 2. Annual quiz competition 3. Rani Rasmoni Memorial Lecture 4. Swami Tejasananda Memorial Lecture 5. Ambica Sarkar-Jadunath Majumder memorial lecture 6. Other events (students' colloquium, placement workshops, etc.)		At least 17
Total Learning hours (at least)			1200

(The above categories are mentioned in the report of National credit framework (NCrF) April, 2023)

14. Marks Distribution and Examination methodology:

14. a. Marks Distribution and Examination methodology for Major and Minor:

Marks distribution for Major and Minor courses (except project) are mentioned in the following table.

Table-7

Lab-based Subject		Non-Lab based Subject	
Component	Marks	Component	Marks
Attendance *(see Table 8)	5	Attendance*(see Table 8)	5
Practical	25	Tutorial	25
Continuous Assessment	20	Continuous Assessment	20
End Semester Examination	50	End Semester Examination	50
Full Marks	100	Full Marks	100

Table-8

Percentage of Attendance	Marks Awarded
95-100	5
90-94.99	4
85-89.99	3
80-84.99	2
75-79.99	1
Less than 75	0

Department will conduct Practical(/Tutorial) and Continuous Assessments. End Semester examination will be a written test conducted by the institution. For project papers the evaluation mechanism, components of assessment and its weightage will be decided by the BoS of respective departments. If a student fails to attend any tutorial examination, then re-examination will be held by the principal's approval only.

14. b. Marks Distribution and Examination methodology for Skill Enhancement Course (SEC):

Marks distribution for SECs are mentioned in the Table-9.

Table -9

Lab-based Subject		Non-Lab based subject	
Component	Marks	Component	Marks
Practical	25	Field work/ Project/ Practical Assignment	25
Continuous Assessment	25	Continuous Assessment	25
End Semester Examination	25	End Semester Examination	25
Full Marks	75	Full Marks	75

Department will conduct the Practical (/Field work/ Project/ Practical Assignment), Continuous Assessment and End semester examination. Institution will notify the date and time of the end semester examination. Departments may assign maximum 5 marks for attendance out of 25 marks in the continuous assessment segment. In end semester department can assess the students by written examination/ Presentation/ Viva-Voce or any other assessment method approved by the BoS of respective department. If a student fails to attend any tutorial examination, then re-examination will be held by the principal's approval only.

14. c. Marks Distribution and Examination methodology for Multi-Disciplinary Course (MDC):

In the 1st semester, there will be an evaluation of 75 marks that will be conducted centrally by the institution. In semester 2 and 3, the department will conduct the end semester examination for their respective modules in MDC of 25 marks by written examination/ Presentation/ Viva-Voce or any other assessment method approved by the BoS of respective departments. Institution will notify the date and time of the end semester examination.

14. d. Marks Distribution and Examination methodology for Ability Enhancement Course (AEC):

Marks distribution for AECs are mentioned in the Table-10.

Table -10

Component	Marks
End Semester Examination	50
Total	50

Institution will conduct centrally, all the AEC examinations.

14. e. Marks Distribution and Examination methodology for Value Added Course (VAC):

Marks distribution for VACs which will be common to all students are mentioned in the Table-11.

Table -11

Component	Marks
End Semester Examination	50
Total	50

Institution will conduct centrally, all the common VAC examinations.

Marks Distribution for the Value-Added Courses offered by the departments, are given in Table-12.

Table -12

Component	Marks
Continuous Assessment	25
End Semester Examination	25
Total	50

Department will conduct the Continuous Assessment and the End semester examination. Institution will notify the date and time of the end semester examination. Departments may assign maximum 5 marks for attendance out of 25 marks in the continuous assessment segment. In end semester department can assess the students by written examination/ Presentation/ Viva-Voce or any other assessment method approved by the BoS of respective department.

14. f. Marks distribution in Summer Internship:

Students have to undergo a summer internship (project/ workshop/ industry visit etc.) after the end of the 4th semester in the summer term. A student should preferably pursue his internship, outside Ramakrishna Mission Vidyamandira campus or any other institute subject to prior approval from the Department and from the Head of the Institution. In the internship, engagement hours should be at least 60 hours. Students will have to submit a report (word

limit: 1500-2000) to the department and its evaluation mechanism is mentioned in Table 13. (Engagement hours will include direct contact hours and self-study hours)

Table 13

Component	Marks
Internship Completion	15
Report	15
Presentation	10
Viva-voce	10
Total	50

15. Pass Marks:

15. a. For Major and Minor Courses:

Students have to get at least 30% marks in the (Practical/Tutorial) and 30% marks in the rest of the components combined (i.e., Attendance, Continuous Assessment and End Semester examination). If a student fails to get the pass marks in any component, then the student has to appear in the examination again for only in End Semester examination or Practical (/Tutorial) and obtain the pass marks (Attendance and Continuous Assessment marks will be unaltered). Students will get total 3 attempts to obtain pass marks. Failing to obtain the pass marks in all three attempts will result in cancellation of his registration.

15. b. For SEC:

Students have to get at least 30% marks in the (Practical/ Field work/ Project/ Practical Assignment) and 30% marks in the rest of the components combined (i.e., Continuous Assessment and End Semester examination). If a student fails to get the pass marks in any component, then the student has to appear in the examination again for only in End Semester examination or Practical (/Field work/ Project/ Practical Assignment) and obtain the pass marks (Continuous Assessment marks will be unaltered). Students will get total 3 attempts to obtain pass marks. Failing to obtain the pass marks in all three attempts will result in cancellation of his registration.

15. c. For MDC:

Students have to get at least 30% marks in the aggregate of the course. If a student fails to get the pass marks, then the student has to appear in the examination again and obtain the pass marks. Students will get total 3 attempts to obtain pass marks. Failing to obtain the pass marks in all three attempts will result in cancellation of his registration.

15. d. For AEC and Common VAC:

Students have to get at least 30% marks End Semester examination. If a student fails to get the pass marks, then the student has to appear in the examination again and obtain the pass marks. Students will get total 3 attempts to obtain pass marks. Failing to obtain the pass marks in all three attempts will result in cancellation of his registration.

15. e. VAC (offered by Departments):

Students have to get at least 30% marks total. If a student fails to get the pass marks, then the student has to appear in the examination again for only in End Semester examination and obtain the pass marks (Continuous Assessment marks will be unaltered). Students will get total

3 attempts to obtain pass marks. Failing to obtain the pass marks in all three attempts will result in cancellation of his registration.

15. f. Summer-Internship:

Students have to get at least 30% marks, otherwise he has to do it again.

16. Supplementary Examination and Promotion:

16. a. Capping in Supplementary Examination: Suppose a student opts to appear in the supplementary examination in the same academic year and obtains at least the minimum pass marks, then he will be awarded maximum of the following two marks

- i. One mark less than the lowest marks obtained by the passed students of the corresponding academic year in that specific course in that segment,
- ii. Minimum pass marks in that segment.

In case he fails to obtain the minimum pass marks, he will be considered to have failed in that segment of that course.

If a student appears in the supplementary examination by dropping one academic year, then there will be no capping on the marks scored by him.

Explanation: Suppose the pass marks of Tutorial (/Practical) is 8 and the pass marks for the combined components (i.e., attendance, continuous assessment, end semester examination, whichever is applicable) is 23, then Table 14 and Table 15 illustrates different scenarios

Table 14

Components	Case 1(minimum obtained marks by the passed students is 40 in the mentioned segments)		Case 2(minimum obtained marks by the passed students is 40 in the mentioned segments)		Case 3(minimum obtained marks by the passed students is 23 in the mentioned segments)		Case 4(minimum obtained marks by the passed students is 23 in the mentioned segments)	
	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks
Attendance	5	5	5	5	5	5	5	5
Continuous Assessment	15	15	15	15	15	15	15	15
End Semester Examination	45	19	19	19	3	3	1	1
Total	65	39	39	39	23	23	21	21
Qualifying Status	Pass		Pass		Pass		Fail	

Table 15

Components	Case 1(minimum obtained marks by the passed students is 10 in tutorial /practical)		Case 2(minimum obtained marks by the passed students is 10 in tutorial/ practical)		Case 3(minimum obtained marks by the passed students is 8 in tutorial/ practical)		Case 4(minimum obtained marks by the passed students is 8 in tutorial/ practical)	
	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks	Obtained Marks	Awarded Marks
Tutorial/Practical	20	9	9	9	8	8	6	6
Qualifying Status	Pass		Pass		Pass		Fail	

16. b. Promotion in the first two semesters:

i. If the student fails in a Common Course (opted as major), he will not be promoted to the next semester unless he achieves pass marks in the supplementary examination.

ii. If the student fails in any of Common Course (opted as minor), AEC, VAC, SEC or MDC, he may appear for the supplementary examination in the same academic year (subject to clause 16. a). Further if he fails in the supplementary examination he may be promoted to the next semester, provided he has cleared his Common Course (opted as major).

iii. In case a student fails in a Common Course (opted as minor), he will lose his eligibility to appeal for a swap of Major-Minor courses.

16. c. Promotion in the rest of the semesters: If the student fails in any of the Major courses, then he will not be promoted to the next semester unless he achieves pass marks in the supplementary examination. If a student fails in any of the AEC, SEC, VAC, MDC and Minor courses, he may appear for the supplementary examination in the same academic year (subject to clause 16. a) and still be promoted to the next semester, provided he has cleared all his Major courses up to that semester. A student will obtain a degree if he passes in all the courses in his under-graduate programme.

16. d. A student failing to appear in any paper will be considered to have failed in that concerned paper and accordingly other clauses will be applicable for him.